



**Minutes of a meeting of Ingleby Arncliffe Parish Council  
held in Ingleby Cross Village Hall on  
Thursday 26th June 2025 at 8:10pm**

Chairman: County Councillor David Hugill (DH)

Councillors: Jack Bell (JB) (co-opted at the meeting), Hazel Warhurst (HW), Clive Walley (CW).

Clerk: Vacant Parish Councillors covering the vacancy

Members of the Public: 5

Meeting was audio recorded

Min No:	Item	Resp.
1	<b>To Note the Appointment of County Councillor David Hugill restoring the Parish's Council quorum</b> DH welcomed those attending the meeting.	
2	<b>To elect a Chairman for the meeting</b> CW proposed and HW seconded DH for Chairman. The appointment was duly voted on and DH elected as Chairman	
3	<b>There were no apologies for absence, all members attending</b>	
4	<b>To Note Any Business (or other) Interests by Elected Members.</b> None were noted as being required..	
5.1 & 5.2	The Parish Council now being quorate had the authority to co-opt and two candidates, Mr Jack Bell and Mr David Cook had stated their willingness to be co-opted.  DH welcomed JB to the meeting and DH proposed that JB be co-opted, CW seconded the proposal and on a unanimous vote, JB was duly elected as a Parish Councillor. JB being present was invited to join the Council and he duly signed his Declaration of Acceptance. JB's acceptance form was signed by DH on the Council's behalf and Register of Interests would be send to North Yorkshire Council's election services.  DH proposed that David Cook be co-opted, CW seconded the proposal and on an unanimous vote, DC was duly elected as a Parish Councillor, subject to the Declaration of Acceptance at the first meeting he attended.	
5.3	HW was asked to advise JB of new councillor training dates	
6	<b>The following minutes were duly voted on and approved and signed at the meeting by the Chairman.</b> All minutes were proposed by CW and seconded by HW prior to being voted on: <b>Parish Council Meeting minutes of the 25<sup>th</sup> of March</b>	

Signed:

Parish Council Chairman

Date 30/07/25

	<b>Extraordinary Parish Council minutes of the 5<sup>th</sup> of March</b>	
	<b>Extraordinary Parish Council minutes of the 19<sup>th</sup> of March</b>	
7	<b>Opportunity for Public Participation</b> DH explained that there would be further opportunities for co-option and interested candidates will have the opportunity of making their interest known at that time.	
8	<b>Beyond Housing Update</b> CW confirmed that the development was proceeding. The Parish Council was expecting a formal update from Beyond within the next couple of weeks. The contractor had circulated to a number of houses, details on the traffic movements and they have asked that access to the site be kept clear. HW had contacted the contractors to stress the need to make sure the foundation stone is still safe. DH closed the item by welcoming the news.	
9.1	<b>Bank Reconciliation</b> Reconciliation, along with full details of income and expenditure attached. To date, income has exceeded expenditure by £1,162 and based on lower than budgeted parish clerk costs and mowing costs, its reasonable at this stage to anticipate an underspend to budget for the full year. Vat recoverable is £163.04p.	
9.2	It was necessary to appoint a Responsible Financial Officer (RFO) to ensure compliance with the Parish Councils annual accounts and governance requirements. DH proposed and HW seconded, CW for the role. Following a vote, CW was appointed.	
9.3	The meeting approved the submission of the Exemption Certificate. CW explained that it would be submitted late and would unfortunately incur a fine.	
9.4	The Internal Audit report completed by Mr Mawston was received and noted. DH expressed his thanks for Mr Mawston's endeavours.	
9.5. & 9.6	The following payments were approved: 1.1.1 Retrospective for payments already made: Playground inspection £204, Defib. Sticker £22.74p, Clerk Net Pay £384.60p, Paye £105.54p, ICO Fee £47 and Annual Insurance £648.54p, YLCATraining fees £20, Renewal of YLC annual membership fee £156. 1.1.2 Payments to be made were approved: Former Clerk Expenses £26.47p, Village Hall £420 (Years 24/25, 23/24 and £20 for this meeting), Councillor's Expenses for the Mail Chimp £79.24p	
9.7	HW to arrange to update the Bank Mandate <b>Remove former councillors George Hunter, Barbara Funnell. Jenny Sedgwick and former clerk Val Lake. Add new councillor Jack Bell</b>	
10	<b>Date of Next Meeting: 7:30pm Wednesday 30<sup>th</sup> July 2025 To include the Annual Meeting of the Council</b>	

Signed:



Parish Council Chairman

Date 30/07/25



# Income and Expenditure Accounts

## Parish of Ingleby Arncliffe Income and Expenditure

Budget for 2025/2026		Actual Todate for 2025/26	Projected for the Full Year 2025/26	Budget versus Projected	Actual for 2024/25	Actual for 2023/24	Actual for 2022/23	Actual for 2021/22
	<b>Income:</b>							
£ 7,900.00	Precept	£ 3,950.00	£ 7,900.00	£ -	£ 7,525.00	£ 7,150.00	£ 6,695.00	£ 6,375.00
£ 90.00	Bank Interest	£ 23.35	£ 100.00	£ 10.00	£ 97.62	£ 84.14	£ 18.98	£ 1.29
£ -	Ingleby Village Recreation Area	£ -	£ -	£ -	£ -	£ 430.20	£ 1,102.02	£ -
£ -	Time to Remember Donations & N.Y.C.C Grant	£ -	£ -	£ -	£ -	£ -	£ -	£ -
£ -	Open Garden (for Recreation Ground expenditure)	£ -	£ -	£ -	£ -	£ -	£ -	£ -
£ -	Neighbourhood Plan - Grants and reclaimed costs	£ -	£ -	£ -	£ -	£ -	£ -	£ -
£ 80.00	Other receipts	£ 74.17	£ 147.00	£ 67.00	£ 500.00	£ 1,010.00	£ 2,025.00	£ 2,300.00
£ 600.00	Vat Reclaim	£ -	£ 163.04	£ 436.96	£ 810.79	£ 903.00	£ 144.90	£ 60.00
£ 8,670.00	<b>Total Income</b>	£ 4,047.52	£ 8,310.04	£ 359.96	£ 8,933.41	£ 9,577.34	£ 9,985.90	£ 9,730.33
	<b>Expenditure:</b>							
£ 4,706.00	Clerk's Salary	£ 490.14	£ 2,890.00	£ 1,816.00	£ 3,016.00	£ 567.53	£ 2,556.97	£ 2,101.18
£ 600.00	Insurance	£ 648.54	£ 648.54	£ 48.54	£ 541.72	£ 409.70	£ 384.59	£ 347.35
£ -	Audit (Int. and Ext.) Fees & Expenses	£ -	£ 20.00	£ 20.00	£ -	£ -	£ -	£ -
£ 150.00	YCLA Fee	£ 156.00	£ 156.00	£ 6.00	£ 143.00	£ 136.00	£ 135.00	£ 133.00
£ -	Rural Action Yorkshire Membership	£ -	£ -	£ -	£ -	£ -	£ -	£ -
£ 200.00	Use of Village Hall: Donation	£ 420.00	£ 600.00	£ 400.00	£ -	£ 200.00	£ 200.00	£ -
£ 660.00	Web Site & Mail Chimp Cost	£ 77.24	£ 450.00	£ 210.00	£ 406.77	£ 400.00	£ 1,017.98	£ 10.49
£ 35.00	Information Comm. Registration	£ 47.00	£ 47.00	£ 12.00	£ 35.00	£ 35.00	£ 70.00	£ 35.00
£ -	Newsletter	£ -	£ -	£ -	£ -	£ -	£ 162.24	£ -
£ 3,600.00	Grass Cutting	£ 814.00	£ 3,000.00	£ 600.00	£ 3,858.00	£ 3,690.00	£ 3,744.00	£ 2,528.00
£ 180.00	Grit Bins	£ -	£ 150.00	£ 30.00	£ 150.00	£ 150.00	£ 150.00	£ 150.00
£ -	Other Winter Provision	£ -	£ -	£ -	£ -	£ -	£ -	£ -
£ 220.00	Councillor Training Fees	£ 20.00	£ 300.00	£ 80.00	£ 236.50	£ -	£ 130.05	£ 142.50
£ 25.00	Poppy Wreath	£ -	£ 25.00	£ -	£ 20.00	£ 25.00	£ 25.00	£ 25.00
£ 100.00	Christmas Tree	£ -	£ 100.00	£ -	£ 200.00	£ -	£ 100.00	£ 100.00
£ 420.00	IVRA Rent	£ 170.00	£ 750.00	£ 330.00	£ 209.00	£ 3,486.00	£ 3,297.14	£ -
£ -	IVRA Inspection, Maintenance & Purchases of either new or replacement items	£ -	£ -	£ -	£ -	£ -	£ -	£ -
£ -	IVRA Sports Day	£ -	£ -	£ -	£ -	£ -	£ -	£ -
£ 75.00	Election Costs	£ -	£ 75.00	£ -	£ 75.00	£ -	£ -	£ -
£ -	Donations Made	£ -	£ -	£ -	£ -	£ -	£ -	£ -
£ 50.00	Time to Remember Expenditure & Donation	£ 18.95	£ 170.00	£ 120.00	£ -	£ 17.95	£ 11.90	£ -
£ 100.00	Defibrillator Costs	£ 23.19	£ 100.00	£ -	£ 96.45	£ 37.96	£ 301.48	£ 140.98
£ -	Other Expenditure	£ -	£ -	£ -	£ -	£ -	£ -	£ -
£ -	Walkers Signage and Dog Signage Posts	£ -	£ -	£ -	£ -	£ -	£ -	£ -
£ -	Neighbourhood Plan	£ -	£ -	£ -	£ -	£ -	£ 2,112.50	£ 226.00
£ 11,121.00	<b>Total Expenditure</b>	£ 2,885.06	£ 9,481.54	£ 1,639.46	£ 8,987.44	£ 9,155.14	£ 14,398.85	£ 5,939.50
£ 2,451.00	<b>Surplus or Shortfall (-)</b>	£ 1,162.46	£ 1,171.50	£ 1,279.50	£ 54.03	£ 422.20	£ 4,412.95	£ 3,790.83
	<b>Closing Balances (Cash Book Figures, includes cheques to be written)</b>							
	(Annual cash balances include for Vat spent/reclaimed)							
	Current Account	£ 1,195.70			£ 356.30	£ 886.56	£ 552.49	£ 1,005.33
	Deposit Account	£ 10,493.03			£ 7,819.70	£ 7,387.68	£ 8,110.34	£ 12,989.44
		£ 9,297.33			£ 8,176.00	£ 8,274.24	£ 8,662.83	£ 13,994.77

Notes:

### Bank Reconciliation as at: 04/06/25

Current Acc. Balance as per the Bank	£ 142.01
Deposit Acc Balance as per the Bank	£ 10,493.03
	£ 10,635.04

### Unpresented Cheques, Expense Claims & Amounts for approval

Parish Clerk Expenses	-£26.47
Mailchimp Expenses	-£77.24
Village Hall Donation	-£420.00
Grass Cutting	-£814.00

Sub-Total -£1,337.71

Cash Book Balance as at 04/06/25 £ 9,297.33

Vat Unrecovered £ 163.04

Check  
£ - Must be zero