



Minutes of The Annual Parish Meeting
held on Thursday, 26th April 2018
in Ingleby Cross Village Hall, started at 7:00 pm

Chair: Cllr. C Walley

Attendees

Cllr. H. Warhurst
Cllr. R. Eastham
Cllr. G. Hunter
District Cllr. D. Hugill
Neighbourhood Watch Representative
One Parish resident in attendance

| Min. No: | |
|-------------|---|
| <u>1</u> | <u>The Chair welcomed the attendees.</u> |
| <u>2</u> | <u>The Chair made his annual report to the meeting</u> Attached as Appendix A. |
| <u>4</u> | <u>Opportunity for Public Discussion and Questions</u> A question was asked to seek clarification on what was understood by the Parish Precept. |
| <u>5</u> | There being no further questions the meeting closed at 7:20pm |

Signed by ...



..... Chair Date ...25/4/19.....



Appendix A

Parish of Ingleby Arncliffe Parish Council – Chair Report 2018

Parish Council

My report only covers the responsibilities and activities of the Parish Council. The contribution of the other organisations and indeed individuals make to the community for example the Village Hall, the Women's Institute, the Church, the Garden Club, Neighbourhood Watch and the Oil Co-operative are all worth of mention and thanks for what they bring to the community.

There were no changes in the composition of the Council during the year. The Councillors remain, Hazel Warhurst (Responsible Financial Officer), Ruth Eastham, Diane Shaw, George Hunter and myself, Clive Walley. All Councils are unpaid volunteers, the only paid position being that of Parish Clerk.

The Council would like to express its thanks to Susan Stephenson in her role as Parish Clerk. She took on the role in 2016 and has been a great help to the Council in its activities.

The Council would very much welcome any Parish residents who would like to put themselves forward for consideration as Parish Councillors.

The Parish Council reduced the frequency of its meetings over the last year down from 11 to 6 meetings a year and whilst some meetings did take some time, the reduction in the number of meetings has not resulted in any material problems. Meetings can still be called at short notice and one indeed took place recently.

Another recent change has been to move the meeting start time to 7:00pm.

All Parish residents are welcome to attend the meetings and participate in our discussions. Any resident who wishes to have a matter considered by the Council should contact any of the Councillors or the Parish Clerk. Our agendas, minutes and policies are published in the Parish Council's section of the Parish's website.

The Council meetings reverted to the Village Hall following the welcome provision of disabled access to Council meetings.

What does the Council do - well its activities range from meeting the Parish's legal obligations, deciding on the Parish precept and accounting for its expenditure, consideration of planning applications, Neighbourhood Planning, maintenance of the recreation ground, Parish grass cutting and taking part in various consultations, and meetings with other bodies and parishes.



We benefit at our meetings from updates at District and County levels from District Cllr David Hugill and County Cllr Bryn Griffiths

The Police provide the Council with monthly reports on crime incidents within the Parish and our local Neighbourhood Watch representative keeps crime, anti-social behaviour and the No Cold calling regime under regular review.

Financial

The Parish budgeted to spend £6,210 in the year ended 31st March 2018, actual expenditure is projected to amount to £7,100, £890 higher. The main differences went on higher grass cutting costs £320, and £465 on recreation ground maintenance.

For the next financial year, the Parish has budgeted £7,055 of expenditure the largest single item of expenditure being grass cutting at £2,700, this latter figure includes recreation ground mowing. The next largest category of budgeted expenditure are the costs of running the Parish Council, which amounts to a further £3,000. That £3,000 includes the salary paid to the Parish Clerk, various membership fees, insurance and winter maintenance costs. The remaining costs of around £1,400 includes recreation costs of £500 which covers its annual rent and annual inspection costs.

On the income side £600 of Income is expected from the Parish's 2018/19 Sports Day. However, the Parish precept is the major source of the Parish's income and turning to the next financial year 2018/19 the Council decided to reduce its precept down from the £5,900 levied in 2017/18 to £5,500. This was despite the increase in planned expenditure

The reduction in the precept arose because your Council undertook a comprehensive review of its cash reserves and after allowing for contingencies, which for example could be contested Parish elections, which could cost up to £4,000, bad winter weather or additional recreation ground maintenance costs or the need to replace any of the Parish's assets.

Following the outcome of the review it was agreed that the 2018/19 precept could be reduced by using some of the Council's existing cash reserves.

The Parish's cash reserves were around £9,500 at the end of March 2018.

A similar review will take place in November of this year when setting the precept for the year 19/20. The procedure has been documented now in the Council's Risk assessment policy which is available on the website.

When considering the Council's finance, it is yet again its more than appropriate for the Council to record its thanks to Hazel for her work as Responsible Financial Officer. It's a task that she carries out diligently ensuring the Council's financial transactions are kept in their good order.



Again, when mentioning Hazel, it is just worth recognising that in addition to her duties on the Council, she undertakes countless roles within the Parish for which I know the Parish and the residents are more than grateful.

Turning to just a few Parish matters that your Council has or will be working on.

School

The school's closure has gone ahead and the Councillors whilst endeavouring to help in finding an alternative educational or training function for the school have at the same time taken the decision to seek a Community Assets registration for the school and its playing fields. The intention being to put all parties on notice that if no use for the site can be found it should be considered as future housing development land for the Parish.

Hambleton District Council are considering our application and the buildings and land owners have the right to object to any Community Asset registration.

Parish website

The website has enabled the Council to comply with its legal obligations required under the Government's Transparency Code in making available to residents, or rather to those residents with an internet connection, Council Agendas, Annual Accounts, Minutes, Council's policies and details of your Council expenditure.

The website covers much more than PARISH Council activities however residents are encouraged to make full use of the site. The website is for the Parish to use and we would welcome any suggestions to enhance

The year also saw the launch of the Parish Council's Facebook page, with its focus on public announcements whether from the Parish Council, HDC or indeed NYCC. Residents are encouraged to post or share Parish activities on the page.

The Council will be looking to introduce a brief Social Media policy in the next few months to set out its policy and procedures when using Social Media.

Recreation Ground

Several residents helped with the successful organisation and running of the Parish's 2017 sports day and once again residents took part in the "pruning day" so a thanks to all those that participated. I know that Hazel and Ruth would very much welcome help in organising sports day again this year.

Ruth and her husband, Gerry deserve some special thanks for their efforts but thanks also to all those you helped on the day.



Dog Fouling

Our continued thanks to Tim Roy and other responsible dog owners who have all continued to actively monitor the dog fouling around the village.

Its pleasing to report that the overwhelming majority of Parish dog owners are responsible in the way they exercise their dogs.

However, it's unfortunate that with reference to two areas, the path down to the recreation area and the road south from the Village Hall, repeated instances of dog fouling continue to occur.

The Council is considering what action it can take to address this issue. This may include the use of cameras.

Grass Cutting

I mentioned grass cutting earlier and I would record our appreciated for the work carried out by Keith Henderson.

Vehicle Speeds

The Council arranged with North Yorkshire police to carry out a speed check on Cross Lane. The results failed to show based on the N.Y.P. criteria that any further action on their part was required. On closer examination the positioning of the data loggers used by the Police were considered to have played a major adverse part in the survey's findings. We are attempting to have that survey retaken but if that is not accepted by N.Y.P. we will invite the Parish to consider a Community Speed Watch programme which would require Parish volunteers.

Ingleby Cross Parking

The opening of the Coffee Shop has provided a broadly welcome addition to the Parish's amenities, but it has brought its own problems, with a marked increase in drivers parking in Ingleby Cross and leading to safety concerns with vehicles parking at the bottom of the Lane.

The Council has made its views clear that parking on or near the Coffee Shop at the bottom of the Lane, is a safety concern particularly when individuals going up or down the Lane having to walk in the middle of the road when passing the parked cars.

The Council has considered various options on the issue and has written to the Arncliffe Estate inviting their assistance in providing more parking facilities in Ingleby Cross.



General Data Protection Regulations

The new regulations will be effective from the 25 May 2018 and we are considering their implications for the Council, particularly in connection with the need to appoint a Data

Controller or utilise services provided by another wider authority, indeed on what personal data we hold, how and why it is kept, accessed and used.

2018 A Nation's TRIBUTE - Battle's Over

The rotation of the annual memorial service has been changed for this year, 2018 and the annual memorial service will now take place in Ingleby Cross.

Tim Roy intends to arrange for displays in the Village Hall providing information on those individuals whose names are remembered on the war memorial.

At the same time, several other Parish residents are preparing their own tributes to mark the Remembrance Day.

Ruth Eastham has kindly agreed to co-ordinate the fund raising on behalf of the Parish.

Neighbourhood Planning

George chairs the Neighbourhood Planning Steering Group, made up of group of Parish residents including most of the Parish Councillors. They continue to work on the plan to provide additional mixed housing for the Parish and are working to produce a draft plan for resident's consideration.

Its highly likely that an update on the process will be given to the community within the next few months.

George deserves our recognition and thanks in the way that he continues to manage the process despite its many obstacles and delays.

Finally, thanks once again to the members of the Parish Council and to all the many other Parish residents who continue to give their time and support to the Parish, in the many and varied activities which take place within the Parish.

C. Walley

Chair

Ingleby Arncliffe Parish Council

26th April 2018