



Minutes of a meeting of Ingleby Arncliffe Parish Council  
held on Thursday, 26 April 2019  
in Ingleby Cross Village Hall, started at 7:30 pm

Chairman: Councillor C Walley (CW)  
Councillors: R Eastham (RE)  
G Hunter (GH)  
H Warhurst (HW)  
County Councillor: B Griffiths (BG)  
District Councillor: D Hugill (DH)  
Clerk & RFO: S Stephenson (PC)  
Neighbourhood Watch Representative  
Press Representative

Min. No:		Resp.
19/047	<b><u>To Receive Any Apologies for Absences by an Elected Member</u></b> No apologies were received.	
19/048	<b><u>To Approve and Sign the Minutes of the 28 March 2019</u></b> It was resolved to approve and sign the minutes of the above meeting	
19/049	<b><u>To Note Any Declarations of Business (or other) Interests by Elected Members</u></b> Nothing declared.	
19/050	<b><u>Police Report</u></b> Report dated 24 April 2019 was received.	
19/051	<b><u>Neighbourhood Watch Report</u></b> The Neighbourhood representative had nothing to add.	
19/052	<b><u>Opportunity for Public Participation</u></b> No members of the public present.	
	<b><u>Business Items brought forward</u></b>	
16/008	<b><u>The North Yorkshire, Fire and Rescue Services (F&amp;R)</u></b> The nearest fire appliance emergency filling points at Swainby are now referenced on Mobile Data Terminals. No further action required.	
16/010	<b><u>Neighbourhood Plan</u></b> The Steering Group Chairman, GH, reported that there was little to report since the last meeting. The Steering Group were awaiting a formal response from the Diocese on the school site. Work was going ahead on the revised pre-consultation Neighbourhood Plan document.	
16/022	<b><u>Speeding in the village in particular reference to Cross Lane.</u></b> Several parish residents have shown interest in assisting with a Community Speed Watch Programme. The PC to contact the NY Police programme administrator to register interest.	PC
18/149	<b><u>Footpath to Recreation Ground – dog fouling</u></b> Ongoing – the PC to make further enquires regarding erecting cameras.	PC
18/151	<b><u>Parish Council Elections – May 2019</u></b> The Parish Election was uncontested, and four Councillors retained their seats. One seat remains vacant and the Council have until 24 June 2019 to co-opt a suitable person to fill the role.	All

Signed by ..... Date 16/5/19.....

19/012	<p><b>GDPR:</b></p> <p>a) <u>Data Protection Policy</u> b) <u>Security Incident Policy</u> c) <u>Social Media Policy</u></p> <p>It was agreed that the above policies would be updated for approval at the May AGM.</p>	
19/033	<p><b>Parish Defibrillators</b></p> <p>Following the presentation given by Rod Winter of the Restarting Hearts charity it was agreed that the proposal they submitted will be adopted, with a review in three years.</p> <p>Enquiries would be made to establish whether the Council had any liability arising if the defibrillators were not found to be operational.</p>	PC
<b><u>New Business Items</u></b>		
19/053	<p><b>Insurance</b></p> <p>It was agreed to renew the policy from BHIB at a cost of £338.16</p>	
19/054	<p><b>Village Parking</b></p> <p>It was agreed not to pursue the proposal to consider parking provision at the top end of the Cricket Field because of the unsuitability of the surface, the grass is very uneven and slopes down from the old A172, making it unsuitable for parking in wet weather.</p>	
<b><u>Planning Applications</u></b>		
19/055	<p><b>Planning Applications</b></p> <p>19/00250/FUL – Somerset House, replacement roof to extension. Following a site visit the Council supports the proposed alterations and had no further comment.</p>	
<b><u>Correspondence and Meetings</u></b>		
19/056	<p><b>Correspondence received, and Meetings attended</b></p> <p>The meetings and correspondence listed were duly received.</p> <p>It was agreed that the Council would make a submission to the NYMPA's pre submission consultation procedure, high lightening the Grain Store position.</p>	
<b><u>Finance</u></b>		
19/057	<p><b>Bank Account Reconciliation and review of expenditure</b></p> <p>Received and approved as attached report.</p>	
19/058	<p><b>To Approve Payments of any Accounts falling due</b></p> <p>Received and Approved.</p>	
19/59	<p><b>Amount of VAT to be recovered (or recovered) since last meeting</b></p> <p>VAT claim made for £595.36.</p>	PC
19/60	<p><b>Internal Auditor Appointment</b></p> <p>Mr Mawston has agreed to act as Internal Auditor for the 2018/19 accounts.</p>	PC
19/061	<p><b>District Councillor's report</b></p> <p>DH reported that the current Council had met performance targets and that several high-profile issues had been finalised during the four-year period.</p>	

Signed by .....  ..... Date 16/5/19 .....



	The Planning Department have been given increased budget to improve the department, particularly the department's enforcement role, however recruitment difficulties continued in the department, as all Councils competed for planning staff.	
19/062	<b>County Councillor's report</b> BG reported that he was aware of the County Council's involvement with proposed housing sites within the Parish and he continues to lobby on behalf of the parish.	
19/063	<b>Closing Chairman's remarks</b> The Chairman had nothing further to add.	
19/064	<b>Date of Next Meeting</b> 16 May 2019 at 7:00pm.	
	<b>The Meeting Closed at 8:40 pm</b>	

Signed by ...  ... Date ... 16/5/19 .....

**Parish of Ingleby Arncliffe Income and Expenditure**

**Actual and Projected Income and Expenditure for 2018/19**

Budget for 2018/2019		Actual, Yodate for 2018/19	Projected for 2018/19	Actual for 2017/18	Actual for 2016/17	Actual for 2015/16
	<b>Income:</b>					
£ 5,500.00	Precept	£ 5,500.00	£ 5,500.00	£ 5,900.00	£ 5,900.00	£ 5,800.00
£ 30.00	Bank Interest	£ 95.32	£ 95.32	£ 37.82	£ 40.32	£ 35.94
£ -	Website	£ -	£ -	£ -	£ -	£ -
£ 600.00	Ingleby Village Recreation Area Time to Remember Donations & N.Y.C.C Grant	£ 449.00	£ 449.00	£ 1,690.90	£ 449.58	£ 1,224.67
£ -	Other Receipts	£ 1,585.00	£ 1,585.00	£ 457.89		
£ -	Grant Income	£ 448.31	£ 448.31	£ -		
£ -		£ 7,750.00	£ 7,750.00	£ -	£ 1,664.67	£ 25.00
£ 6,130.00	<b>Total Income</b>	£ 15,827.63	£ 15,827.63	£ 8,086.61	£ 8,054.57	£ 7,085.61
	<b>Expenditure:</b>					
£ 1,200.00	Clerk's Salary	£ 1,494.18	£ 1,494.18	£ 1,334.13	£ 547.11	£ 1,263.24
£ 450.00	Insurance	£ 325.79	£ 325.79	£ 361.98	£ 353.90	£ 342.59
£ -	Audit Fees & Expenses	£ -	£ -	£ -	£ -	£ -
£ 125.00	YCLA Fee	£ 126.00	£ 126.00	£ 124.00	£ 121.00	£ 115.00
£ 35.00	Rural Action Yorkshire Membership	£ -	£ -	£ 35.00	£ 35.00	£ -
£ 250.00	Use of Village Hall: Donation	£ 250.00	£ 250.00	£ 250.00	£ 250.00	£ 250.00
£ 150.00	Web Site	£ 157.87	£ 157.87	£ 8.39	£ 37.17	£ 5.99
£ 35.00	Information Comm. Registration	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00
£ 135.00	Newsletter	£ 144.00	£ 144.00	£ 170.00	£ 135.00	£ 94.00
£ 2,700.00	Grass Cutting	£ 1,628.00	£ 1,628.00	£ 2,312.00	£ 2,344.00	£ 2,192.00
£ 150.00	Grit Bins	£ 150.00	£ 150.00	£ 180.00	£ 180.00	£ 150.00
£ 300.00	Other Winter Provision	£ -	£ -	£ -	£ -	£ -
£ 300.00	Councillor Training Fees	£ -	£ -	£ 85.22	£ -	£ -
£ 25.00	Poppy Wreath	£ 25.00	£ 25.00	£ 25.00	£ 25.00	£ 25.00
£ 100.00	Christmas Tree	£ 90.00	£ 90.00	£ 85.00	£ 98.00	£ 37.00
£ 100.00	IVRA Rent	£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00
£ 400.00	IVRA Inspection & Maintenance	£ 1,169.02	£ 1,169.02	£ 243.70	£ -	£ 36.00
£ 100.00	IVRA Sports Day	£ -	£ -	£ 419.26	£ -	£ -
£ 100.00	Election Costs	£ -	£ -	£ -	£ -	£ 150.00
£ 200.00	Donations Made	£ 200.00	£ 200.00	£ 135.00	£ 268.00	£ 67.45
	Time to Remember Expenditure & Donation	£ 1,585.00	£ 1,585.00	£ -	£ -	£ -
	Debrub. Costs	£ 416.00	£ 416.00	£ -	£ -	£ -
£ 300.00	Other Expenditure	£ 62.00	£ 62.00	£ 456.21	£ 1,538.24	£ 271.16
	Neighbourhood Plan	£ 3,366.88	£ 3,366.88	£ 66.50		
£ 7,055.00	<b>Total Expenditure</b>	£ 11,324.74	£ 11,324.74	£ 6,426.39	£ 6,067.42	£ 5,134.43
£ 925.00	<b>Surplus or Shortfall (-)</b>	£ 4,502.89	£ 4,502.89	£ 1,660.22	£ 1,987.15	£ 1,951.18
	<b>Closing Balances (Cash Book Figures)</b>					
	Current Account	£ 525.46		£ 282.60	£ 212.33	£ 1,641.70
	Deposit Account	£ 15,515.66		£ 12,237.03	£ 10,838.18	£ 7,230.56
		£ 16,041.12		£ 12,519.63	£ 10,859.41	£ 8,872.26
<b>Notes:</b>						
Cash balances include £1,063.49 Deffrillator Fund, £471.58 Balance of Transparency Code Grant and £4,773.21P of NDP grant and £5,635.72 of agreed reserves, a total of £12,944.01p.						

**Bank Reconciliation as at**

**21/03/2019**

Deposit as per the Bank

£ 19,515.66

Current as per the Bank

£ 1,036.90

£ 20,552.56

**Unpresented Cheques and Expense Claims**

Chq 240 - Salvation Army

£ 50.00

Chq 238 - Globe Library

£ 100.00

Chq - Foy Society

£ 147.00

Chq - Arncliffe Farms

£ 100.00

Chq - Village Hall

£ 400.00

Chq - Directions Planning

£ 3,572.15

Chq - Time to Remember

£ 142.29

**Cash Book Balance as at**

**21/03/2019**

£ 16,041.12

VAT unrecovered

£ 616.96

Signed by ..... Date ..... 10/5/19