



**NEIGHBOURHOOD PLAN STEERING GROUP**

**Minutes; Tuesday, 27 October 2020 at 7:00pm by Video Conference**

**Meeting will be recorded, video and audio from the outset**

**Attendees:**

- David Cook DC**
- Sophie Cooper SC**
- Ruth Eastham RE**
- George Hunter GH**
- Kathryn Jukes KJ**
- Susan Stephenson SS**
- Clive Walley CW**
- Hazel Warhurst HW**

| <b>Ref</b>                 | <b>Item</b>  | <b>Comments</b>   | <b>Action</b> |
|----------------------------|--|---|---------------|
| <b>04/26</b>               | Receive and Approve Apologies for Absence  | No apologies  |               |
| <b>04/27</b>               | Approval of the minutes of 17 June 2020  | Approved  |               |
| <b>04/28</b>               | To Note any Declarations of Interests  | No declarations of interest   |               |
| <b>04/29</b>               | Opportunity for Public Participation   | No public present   |               |
| <b>New Business Items:</b> |  |   |               |
| <b>04/30</b>               | Neighbourhood Plan (inc Basic Conditions Statement and Consultation Statement) Health Check review | The Health Check (document attached) undertaken by Intelligent Plans and Examinations (IPE) Ltd was reviewed and actions agreed.<br>CW and KJ to update |               |
|                            | Date of Next Meeting   | To be confirmed if required.  |               |
|                            | Meeting closed at 8:50pm   |   |               |

Signed: .....

Date: .....