



NEIGHBOURHOOD PLAN STEERING GROUP

Minutes; Wednesday, 17 June 2020 at 6:45pm by Video Conference


Meeting will be recorded, video and audio from the outset

Attendees:

Sophie Cooper SC
Ruth Eastham RE
George Hunter GH
Susan Stephenson SS
Clive Walley CW
Hazel Warhurst HW
3 x members of public

| Ref | Item | Comments | Action |
|--------------------------------------|--|--|---------------|
| 04/20 | Receive and Approve Apologises for Absence | Apologies received from DC | |
| 04/21 | Approval of the minutes of the 20 May 2020 | Approved | |
| 04/22 | To Note any Declarations of Interests | No declarations of interest | |
| <u>Brought forward items:</u> | | | |
| 04/5 | Consultation Statement – (Appendix on Pre Submission Responses now added following KJ email 09/06) to be formally agreed by Steering Group | All agreed and approved | |
| 04/6b | Pre-Submission responses to Pre-Submission Draft Plan (following KJ email 09/06) to be formally agreed by Steering Group | All agreed and approved | |
| 04/7 | NYCC Section 77 - Update | No further information to date | CW |
| 04/8 | Beyond Progress on submitting their Planning Application - Update | Beyond waiting on S106 doc from HDC Planning Application in HDC. CW had circulated latest update from Beyond. | |
| 04/12 | Local Occupancy Criteria – Affordable and Open Market Houses – Review of revised wording. | DC to progress | DC |
| 04/16 | Affordable Housing Appendix D – Format and Content to be agreed prior to final submission to HDC | CW had previously circulated the indicative lettings policy to AM for her review. Response awaited. Village resident with a background in lettings offered assistance which was welcomed. | CW |
| 04/17a | Photographs in Draft 5 – any additional changes | One photograph to be changed | CW |

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|----------------------------|---|--|--------|
| 04/18a | New Groundwork Grant application | Grant received - £5225.00. CW explained that the figure was based on KJ's estimate, taking the Neighbourhood Plan to its final referendum stage. | |
| New Business Items: | | | |
| 04/23 | Local Lettings Policy – review of comparative policies. | DC to review and circulate his findings | DC |
| 04/24 | KJ's observations of Draft 5 of NP, her email 09/06 | | |
| 04/24a | Individual versus group justification of housing policies | Agreed to leave and await HDC response, change only if HDC find it unacceptable. | |
| 04/24b | KJ's observation on the Housing Policies justification – revised wording? | Minor changes made and agreed | |
| 04/24c | Pathways justification – revised wording? | Minor changes made and agreed | |
| 04/25 | HDC planning approach – agree on timing | CW to pass all completed documents (Consultation Statement and Final draft Neighbourhood Plan to James Campbell, HDC, for his review and comments. Following feedback and our review of HDC's comments, KJ can then start on Basic Conditions Statement. KJ hopes to have statement completed within 2 weeks. All three documents (Consultation Statement, Basic Conditions Statement and Final Plan) can then be sent for Technical Review, prior to their submission to HDC. | CW |
| | Date of Next Meeting | To be confirmed. | |
| | Meeting closed at 7:20pm | | |

Signed: 

Date: 27/10/20