



## NEIGHBOURHOOD PLAN STEERING GROUP

**MEETING AGENDA Tuesday, 3<sup>rd</sup> March 2020  
at 7:30 PM, Ingleby Cross Village Hall**

**All residents welcome**

- 1) Receive and Approve Apologies for Absence
- 2) CW to sign the previously approved minutes of the 17<sup>th</sup> January 2020
- 3) Approval of the Draft Minutes of the 26<sup>th</sup> February 2020
- 4) To Note any Declarations of Interests

### **Brought Forward - Agenda Items**

#### **5) Consultation Statement**

- a) Update on progress and **timings** on moving to final draft KJ/RE/HW

#### **6) Website Updating**

- a) Need to upload 2016 Parish Council agendas and minutes HW/CW
- b) Check wording relating to KJ's role and dates required SS
- c) Invitation to Drop-In Session (06/02/19) & Affordable Brief uploaded?
  - i) Affordable Brief Status GH
  - ii) Upload Invitation and Affordable Brief SS
- d) Brief Summary of Drop-In Session (06/2/19) to be uploaded?
  - i) Brief of their respective contributions prepared HW/RE
  - ii) Add final section and circulate brief for approval CW
  - iii) Upload Approved brief SS
- e) Statutory Responses to be uploaded SS
- f) Summary of all Responses to Pre-Submission to be uploaded when
  - i) Clarification with KJ on whether the resident responses should show the resident names KJ
  - ii) Summary of all responses finalized SS

#### **7) NYCC Section 77 Approval**

NYCC

#### **8) Beyond Progress on Site Evaluation**

- a) Update on progress

#### **9) Final Plan Drafting**

- a) To review the proposed changes made to the pre-submission draft in the light of the various statutory bodies concentrating on those comments from HDC and NYMPA. It is doubtful that we will receive a revised plan in time for a detailed review by steering members. - KJ



- b) To agree what is the appropriate type of map to include in respect of site (6) in the light of responses- KJ/All
- c) To agree how the Affordable Housing Policy can be best included within the Plan?
- d) To agree what (if any) policies or wording can be introduced to address the allocation of open market houses in the Plan with particular reference to
  - i) Buy to rent
  - ii) Parish residents having “first-refusal”
- e) To agree on whether the plan adequately caters for site (6) in terms of issues that may arise
  - i) Viability questions;
  - ii) Reduction in the size of the development
    - (1) Impact of the now granted outline planning permission. is the plan itself robust enough to sustain our position?
    - iii) Whether the whole of the playing field should be allocated?
- f) To consider further the “pros” and “cons” of setting out further details on any additional housing option either on a worst-case basis that site (6) is not achieved, or only partially developed and more substantive details on future sites;
- g) Design have we covered it in adequate enough detail?
- h) *Further consideration on the summary of responses – Unlikely that time will permit for this task.*

10) Basic Conditions Statement

- a) Meeting to consider giving approval for the KJ to commence preparation?
  - i) Cost KJ
  - ii) First Draft timing? KJ

11) To agree activities, responsibilities and target timings on steps to produce a further draft for discussion before submission with HDC

- a) Final Plan Draft 1 KJ/ALL

12) Costs KJ

- a) To date (Incurred but invoiced -KJ ignore our last payment)
  - i) Consultation Statement
  - ii) Pre-Submission Plan
- b) To conclude Final Plan, Basic Conditions and Consultation Statement

13) *Open Evening on Pre to Final Plan*

- a) *Note no date can be set until 9. above concluded. Included as a reminder that the activity should be scheduled at some future date.*

14) Date of Next Meeting - to be agreed