



NEIGHBOURHOOD PLAN STEERING GROUP

MEETING AGENDA THURSDAY 28th NOVEMBER 2019 at 7:10 PM

All residents welcome

- 1) Election of Chairman – as agreed will be by rotation
- 2) Apologies for Absence
- 3) Approval of the Draft Minutes of the 18th November 2019
- 4) Declarations of Interests

Brought Forward - Agenda Items

- 5) **Grain Store**
 - a) Final agreement to the revised wording of CAP N1 ALL
- 6) **Consultation Statement**
 - a) Task ongoing RE/HW
- 7) **Pre-submission Regulation 14**
 - a) Agreement to the Final draft of the pre-submission plan for release to KJ ALL
 - i) See 11 b)
 - b) Advice on whether access to hard copy documentation is required CW/KJ
 - i) If so which documents KJ
 - ii) How can that provision be provided if required ALL
 - c) Final agreement to the hard copy response form SS/ALL
 - i) Printing of hard copy response form, depends on release and return dates TBA/SS
 - d) Responsibility for arranging electronic response form agreed as SS
 - e) Responsibility for communicating with statutory consultees agreed as RE/HW
 - i) Listing to be supplied by CW - Done
 - f) Responsibility for receiving and collating responses to pre-submission plan agreed as RE/HW
 - g) Provision of Revised Housing Plan for Appendix A BSBA
 - i) Email's sent requesting updated plan
 - h) Pre-warning of HDC of printing pre-submission
 - i) Needs greater certainty on release date to KJ of draft and her return date before advising James at HDC



8) Website Updating

- a) Upload of Footpath Map - Done SS
- b) Plans and Words for 14/3/19 open evening meeting GH/CW
 - i) Maps uploaded CW - Done
- c) 2019 SG Meetings uploaded - Done and ongoing SS
- d) Change of the wording relating to KJ required SS
- e) Invitation to Drop-In Session to be uploaded SS

9) Directions Planning

- a) Approval of their invoice 19111ING for £2,253.75p ALL
 - i) *Figure above excludes Vat and £468.75p which is a Parish Council cost*

10) Grants and Funds

- a) Decide on whether any technical assistance is required? ALL
 - i) If yes, allocate responsibility and timing for grant application ALL
- b) Remaining Funds
 - i) £7,750 received from Groundwork, £1,800 from HDC.
Spent or committed £7,030.54p. Balance left £2,519.46p
 - ii) Update on estimate to completion requested CW/KJ

NEW AGENDA ITEMS

11) Beyond Drop in Session – Thursday, 21st November 2019

- a) Presentation of the Summary of Resident Responses GH
- b) Should the wording at the bottom of page 26 be updated All

12) NYCC Section 77 Response

- a) Review of the Parish Council and Steering Group's (as prepared by HW/RE) draft response ALL

13) Consideration of Open Evening Arrangements during Pre-Submission Consultations

ALL

14) Pre-Advice to Landowners of the changes made in the Pre-Submission Consultation

- a) Just to make sure they are reminded that future sites are not presented in a similar manner to that of the pre-consultation draft. *GH? – they may already know.*

DATE OF NEXT MEETING AND NEXT CHAIRMAN

To be
Agreed