

Agenda items for Steering Group meeting on Mon. 20th Nov 2017

1. Review of Actions from previous meeting on 30th Oct 2017.
 - Consultants "Brief"--- of work to date by the Steering Group. George
 - Draft N Plan. Team to suggest additions to "Contents" of Plan. All
 - Period of Plan, ---agreed 15 years.
 - Contents of Plan;
 - Foreword . Karen
 - Timeline of activities since 2012. George
 - Agendas, minutes, actions arising. George
 - Policies. Susan.
 - Consultation & Engagement. Ruth & Hazel
 - Evidence Base. ?
 - Basic Conditions. Ken.
 - Landowner meetings. George
 - VISION & OBJECTIVES* CLIVE
 - Grant Application. George & Clive
 - Broadacres,--- basis of financial projections. George
 - Consultants, requote request. George & Clive
 - AOB, Next meeting. George & Clive

Actions from Steering Group meeting on Monday 20th November 2017

1. Consultants "Brief."

GH had prepared a 3 page "Brief," to help the two consultants understand the background to the Neighbourhood Plan, and to bring them up to date on the progress already achieved. It is hoped that with this information the consultants can submit a revised quote, based on an estimate of the work still to be done, rather than an assumption that we are starting from scratch. Ruth suggested we attach to the note, the parish map showing the Development Boundary.

George

When Clive has put all contributions into the Draft Plan we will take a hard copy to give to the consultants, along with the "Brief".

Clive

2. N. Plan, Chapter—"Background to the Neighbourhood Plan."

The consultants Brief needs to be revised and turned into text that will be suitable for the chapter "Background to the N.Plan".

George

3. List of "Contents" of the Plan.

A discussion took place on both the title of each chapter and the order in which they should appear. Clive will make the changes suggested.

Clive

4. Foreword.

Minor alterations were suggested. Karen to incorporate them.

Karen

5. Consultation and Community Engagement.

Team agreed that meetings of the steering group should be separated from all activities involving the community. This will enable the important chapter of the Plan ---- "Community Engagement", to be clearly identified.

Ruth & Hazel

Clive offered to assist.

6. Basic Conditions.

Owing to work commitments Ken had been unable to complete this chapter.

Work ongoing.

Ken

7. Meetings with Landowners.

This chapter, already prepared by George, needs to have the sites renamed, in order to remove the names of the landowners. The confidentiality requested by the landowners will be revisited prior to the next Open Meeting.

George

Parish map to be revised accordingly.

Sue.

8. Vision & Objectives.

Three variations of this chapter were identified at the meeting. Clive agreed to combine the essential messages into one draft.

Clive.

9. Grant application.

Until the consultants re-quote, we cannot estimate the full cost of completing the Plan document. Realistically we are unlikely to be able to apply for the grant, obtain approval and spend the grant before the deadline of March 2018. We should therefore plan to apply for the grant after March 2018, which will give us sufficient time to complete the Plan, subject it to the inevitable revisions before it enters the formal approval process.

Clive reminded the team that HDC still have approximately £3000, which we can use for any activity needing funds, ----before March 2018. Note; The unused part of the grant given to HDC for our Community Plan, was lost to us at the end of their financial year. It was simply absorbed into the HDC funds. We need to list the expenses we expect to incur before March 2018, and make HDC aware of our need to have them met from the £3000 held by HDC, eg the next Open Meeting, paper drops etc..

10. Broadacres.

Meeting agreed that George and Clive would meet Andrew Garrens, to discuss the lease arrangements that would be required for a development of the Grain Store site. Following that meeting we could discuss the matter with Lady Bell.

With Andrew we also need clarification on the rationale behind the practice of selling the affordable houses at half the building cost. This practice drives the economics of a mixed development.

George & Clive.

A,O.B

None raised.

Next Meeting

Monday 11th December at 7.30pm.

GH 21/11/17