

North York Moors National Park Authority Planning Committee

18 September 2014

Ingleby Arncliffe Neighbourhood Plan

1. Purpose of the Report

- 1.1 To approve the Neighbourhood Area for the preparation of the Ingleby Arncliffe Neighbourhood Plan.

2. Introduction

- 2.1 The Localism Act 2011 provided a new statutory regime for Neighbourhood Planning which came into force on 6 April 2012. The first step in the process is for the designation of a Neighbourhood Area. In parished areas, this is based on the existing parish boundaries.
- 2.2 On 7 June 2014 an application was submitted by Ingleby Arncliffe Parish Council to Hambleton District Council and the National Park Authority (as the parish is split by the National Park boundary) for designation of their parish as a Neighbourhood Area to enable them to proceed with formal Neighbourhood Plan preparation (see letter and map at **Appendix 1**).
- 2.3 Local Planning Authorities have a 'Duty to Support' the preparation of Neighbourhood Plans, and meetings have taken place with the Parish Council. The application for Neighbourhood Area designation was published from 4 July to 15 August 2014. The application was publicised on the web sites of both authorities and a public notice advert was placed in the Darlington and Stockton Times newspaper on 4 July 2014. In addition, the Parish Council advertised the application on their website.

3. Results of Consultation

- 3.1 Both local planning authorities must consider any representations made before making a decision on the designation of the area. In this case, there have been no representations submitted objecting to its designation. The Authority should therefore support the application as it has been validly made and provides for a logical Plan making boundary. If the Authority decides not to support the application it must give reasons. Hambleton District Council is also considering the application for the designation of the parish as a Neighbourhood Area at its Cabinet meeting on 7 October.
- 3.2 The next step in the process will be evidence gathering for the preparation of the draft Neighbourhood Plan. A Steering Group has been set up by the Parish Council to prepare the plan and further reports will be presented to this Committee at the relevant stages in the process.

4. Financial and Staffing Implications

- 4.1 The Duty to Support Neighbourhood Plans has both staffing and financial implications for the Authority. In the case of Ingleby Arncliffe, only a small part of the parish is within the National Park with the majority of the built up area of the village being within Hambleton's Local Planning Authority Area. Hambleton has therefore agreed to act as the lead authority assisting with the Plan, however staff input from this Authority will be needed to advise on compliance with the Authority's Core Strategy as well as other requirements such as assessment under the Habitats Regulations. This will need to be incorporated into the work programme of the Policy Team for 2015.
- 4.2 There is no cost associated with Neighbourhood Area designation other than a small cost for advertising the application in the local newspaper, and the officer time involved has been small. However, both Authorities will incur much larger costs with the subsequent preparation of the Neighbourhood Plan (e.g. for the examination and referendum). This is expected to be covered by the Department of Communities and Local Government grants which currently total £30,000 for each Neighbourhood Plan, made in 3 payment stages. Following designation of a Neighbourhood Area, £5,000 is paid to recognise the officer time supporting and advising the community in taking forward a Neighbourhood Plan. The second payment (of £5,000) is not received until the Neighbourhood Plan is publicised prior to examination. The third payment of £20,000 is made on successful completion of the examination.
- 4.3 Hambleton District Council has previously agreed in connection with other Neighbourhood Plans that are underway in its District that some of the DCLG grant should be used to fund the Neighbourhood Plan Group's submitted expenses (e.g. for consultation materials and events) up to £3,000. This is considered to be a reasonable approach and should be agreed by this Authority.
- 4.4 The grants can only be applied for by one Authority. As Hambleton District is taking the lead role, it will initially meet the costs of the advertisements, consultation material, examination and referendum. These expenses should be met from the grant, together with eligible Parish Council expenses up to £3,000, with any remaining grant fund balance shared with this Authority on an agreed basis based on the actual work involved for each Authority.

5. Contribution to National Park Management Plan

- 5.1 The preparation of the Neighbourhood Plan supports Policy C3 of the Management Plan which seeks to involve communities in plan making.

6. Legal Implications

- 6.1 The legal requirements under Part 2 of The Neighbourhood Planning (General) Regulations 2012 have been complied with. The next step requires the Local Planning Authority to publish the details (area name, map and applicant) of the Neighbourhood Area designation decision on its website and in such other manner as it considers likely to bring it to the attention of local residents, workers and businesses. In the case of other Neighbourhood Plans being prepared in Hambleton District, this has been done by means of a further local newspaper advertisement and therefore the same process should be followed for the Ingleby Arncliffe Neighbourhood Plan.

7. Recommendation

- 7.1 That the designation of a Neighbourhood Area for Ingleby Arncliffe be agreed and the necessary information be publicised on the websites of each Authority and by means of a local newspaper advertisement.
- 7.2 That government grant funding be passed to Ingleby Arncliffe Parish Council to cover their submitted costs of plan preparation up to £3,000.
- 7.3 That government grants received be shared net of expenses with Hambleton District on an agreed basis based on the actual work involved for each Authority.

Contact Officer:
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Policy Manager
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Background documents to this report

File ref

Neighbourhood Plans

3052/32



7 June 2014

Mr Graham Banks, Planning Policy Manager
Hambleton District Council
Civic Centre
Stone Cross
Northallerton
DL6 2UU

cc Mrs Sarah Housden , Planning Policy Manager
North York Moors National Parks Authority
The Old Vicarage
Bondgate, Helmsley
North Yorks, YO62 5BP

Dear Mr Banks

Subject; **Area Designation for Ingleby Arncliffe Parish Neighbourhood Plan.**

This letter is a formal request for the land within the existing boundary of Ingleby Arncliffe Parish to become the "Designated Area" for the purpose of preparing a parish Neighbourhood Plan. The parish boundary is well defined and long established and contains the community of households that will be consulted in order to establish the primary "Evidence Base" for the subject of the Plan. (Please see attached map of the Parish boundary.)

The Ingleby Arncliffe Parish Council has approved the preparation of this Neighbourhood Plan and has set up a dedicated Steering Group, chaired by Mr George Hunter, to oversee and manage the preparation of the Plan. The Parish Council is a relevant body for the purposes of Section 61G of the 1990 Town & Country Planning Act.

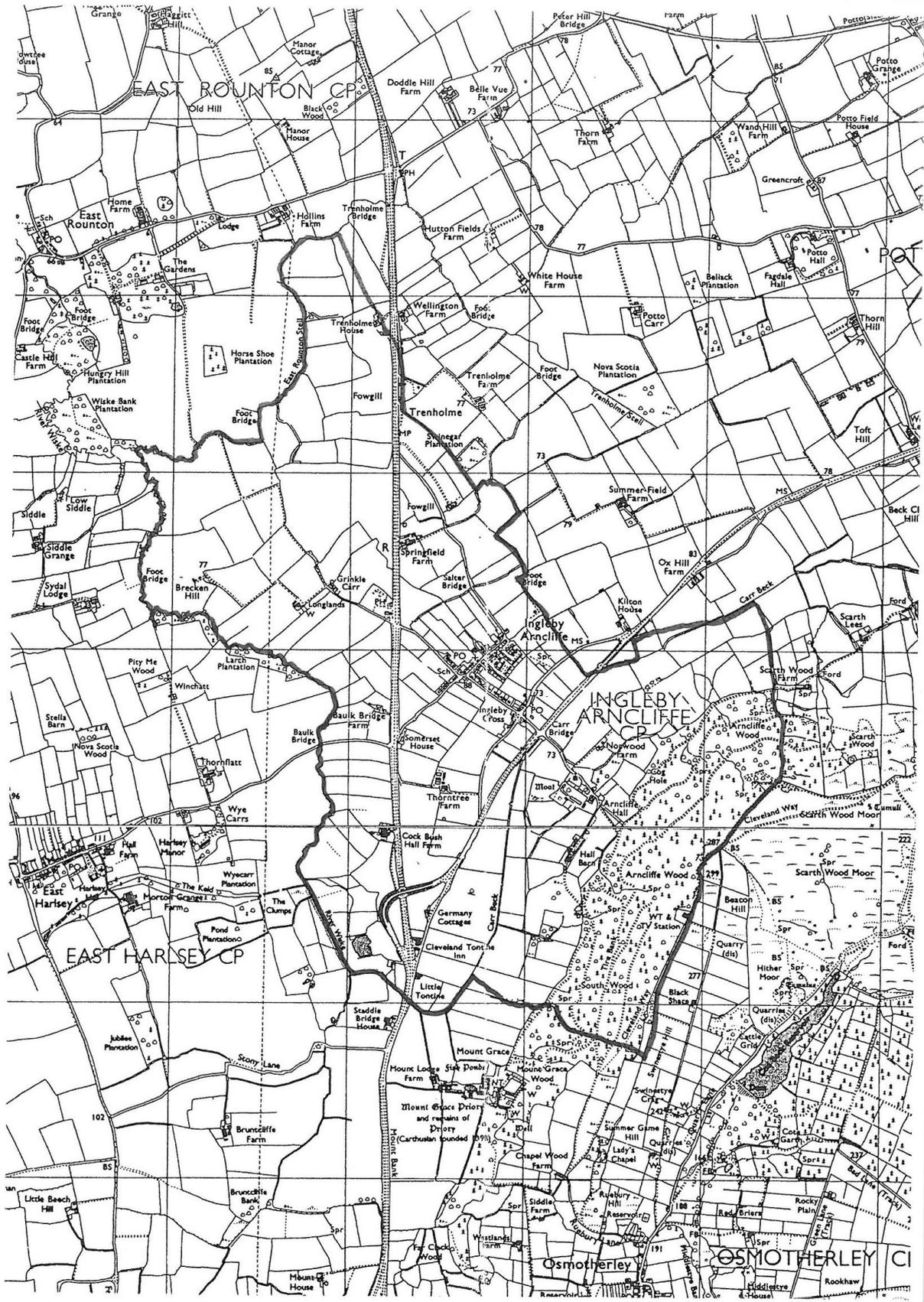
We understand that Hambleton District Council must now publicise our intentions to produce a Plan and to liaise with NYMNPA. This we understand will take approximately 6 weeks. A copy of this letter has been sent to Mrs Sarah Housden of NYMNPA.

Yours Sincerely

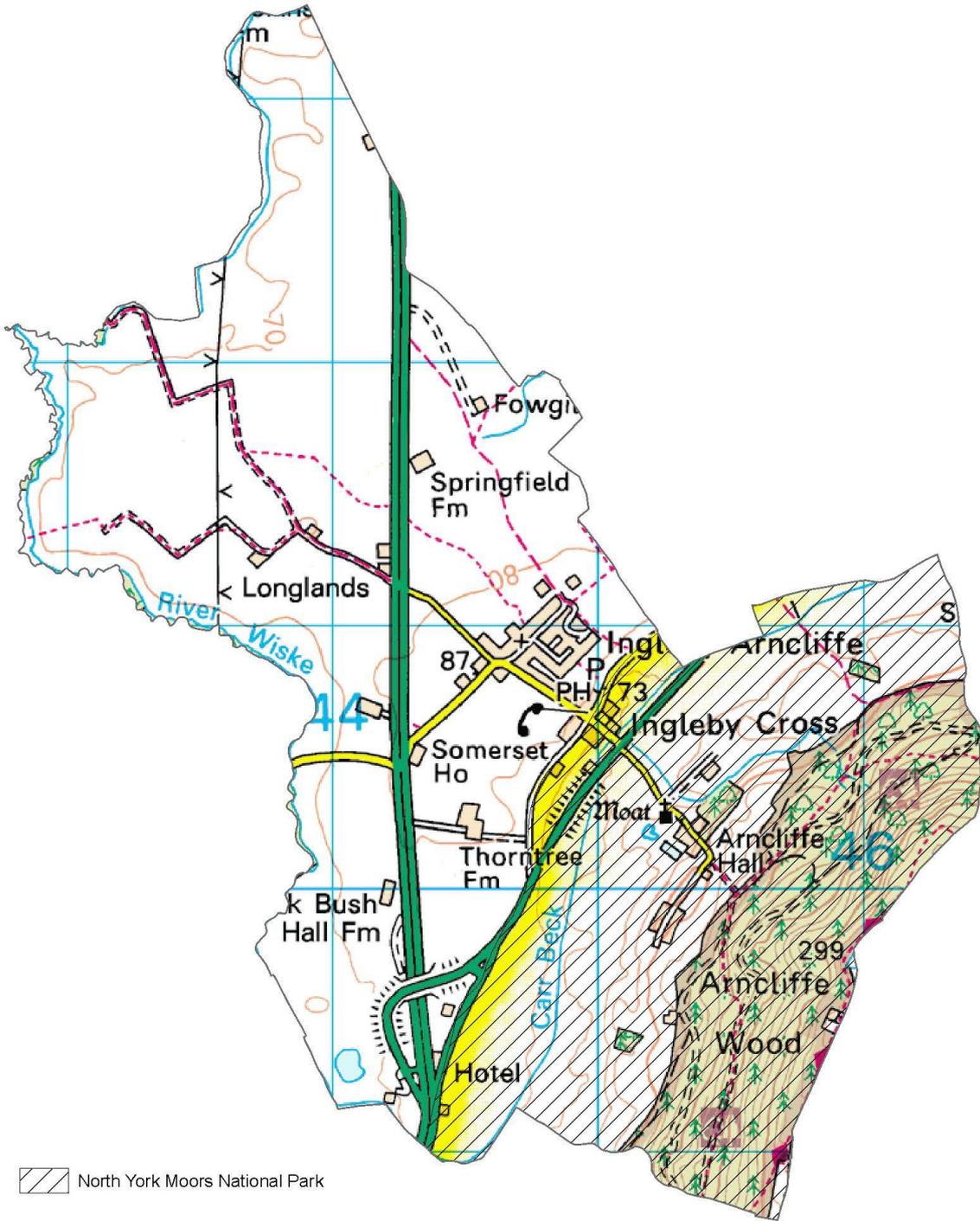


Judith Temple,

Chair of Ingleby Arncliffe Parish Council



Ingleby Arncliffe Parish



 North York Moors National Park

HAMBLETON
DISTRICT COUNCIL

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