



Agenda for meeting of Ingleby Arncliffe Parish Council to be held on:

Thursday, 23 April 2020 by video conference - starting at 7:00 pm

The Council Members are hereby summoned to attend the meeting, any apologies in writing should be submitted to the Chairman of the Council.

Parish residents and press representatives are welcome to join the meeting.
Instructions on how to join will be issued prior to the meeting.

Attendees should be aware that the meeting will be filmed and recorded

Min No:		Resp.
	The Chairman will explain to the meeting how the meeting will be conducted using video conferencing	
20/023	<u>Standing Order</u> To agree the attached Standing Order relating to remote meetings.	All
20/024	<u>To Receive and Approve Apologies for Absence by an Elected Member</u>	
20/025	<u>To Approve and Sign the Minutes of 30 January 2020 and 21 February 2020</u>	
20/026	<u>To Note Any Declaration of Business (or other) Interests by Elected Members</u>	
20/027	<u>Police Report</u> To receive reports for February, March, and April 2020	
20/028	<u>Neighbourhood Watch Report</u> To receive a report	
20/029	<u>Opportunity for Public Participation</u>	
	Business Items brought forward:	
16/010	<u>Neighbourhood Plan</u> To receive an update on the Neighbourhood Plan and the proposed Beyond Housing development. To approve the repayment to Groundwork UK of £2,671.02 being that of the grant not spent at the end of year.	CW All
16/022	<u>Speeding in the village with particular reference to Cross Lane</u> On hold until end of COVID-19 regulations allow the Community Speed watch team to recommence.	
18/147	<u>A172/Ingleby crossroad signage.</u> To approve the final version of the signs To confirm (or otherwise) landowners' permission for the location and erection of signs. To agree that quotes for the purchase of the signs should be obtained To agree who will take responsibility for their fitting	DC DC DC DC
18/149	<u>Dog fouling</u> To receive an update on whether the landowners and post owner's permissions have been obtained	DC/PC
19/120	<u>The Public Sector Bodies (Website & Mobile Applications) (No 2) Accessibility Regulations 2018</u> To consider: 1. An interim policy addressing accessibility. 2. A medium to longer term redesign of the Parish's website	All All

19/122	GDPR To defer further consideration until an assessment of the YLAC webinar can be completed	CW/PC
19/180	Post Office Deferred until the Covid-19 regulations permit a re-opening of The Blue Bell	
19/182	Road Verge Biodiversity To receive a report on the Councillor's research and what (if any) proposals	RE
20/008	Parklands footpath To receive an update on progress on the landowner's previous agreement to make alterations to the footpath's two gates	DC
20/009	Polices for Grievance and Disciplinary handling To substitute the LN22 templates, as amended if required for exiting clauses 15 and 16 of the Parish Clerk's contract of employment. The Parish Clerk to be approached to enter into the amended contract of employment.	CW CW
	New Business Items:	
20/030	Covid-19 Impact on Council Parish Council Activities To discuss whether there any actions that the Parish council should take in the light of the Corvid-19 situation	All
20/031	Annual Accounts To agree year end timetable, including yearend audit and advising residents of the delay in availability of accounting records for public examination.	PC/CW
20/032	Annual Parish Council Meeting To be held prior to the May Parish Council Meeting	CW
20/033	Annual Parish Meeting To be deferred.	
20/034	Ingleby Cross Bus Shelter To discuss resident enquiry on provision of a bus-shelter	All
20/035	Green Lane – Ditch Work – Impact on Bridleway Parish Councillor to raise his concerns	DC
20/036	Grass Cutting within the Parish To approve the use of Mr Henderson's services for the coming season	All
20/037	Insurance To discuss and agree insurance renewal from BHIB – as attached.	All
	Planning Applications:	
20/038	Planning Applications 19/02313/FUL – Cockbush Farm – awaiting HDC decision 19/02728/FUL – 1 Germany Cottage – Granted HDC 17/02/20	
	Correspondence and Meetings:	
20/039	Report on Correspondence Received and Meetings attended by Councillors As attached	
	Finance:	
20/040	Bank account reconciliation and review of expenditure To receive the bank account reconciliation	PC



20/041	<p><u>To approve payments of any of the accounts falling due</u> To receive details of any amounts incurred and those falling due for approval and payment (<i>Already paid</i>):</p> <ul style="list-style-type: none"> • ICO - Data Protection Fee = £35.00 DD • YLCA – Membership 01/04/20-31/03/21 = £131.00 • IC Village Hall – NP meetings £250 + £200 donation = £450.00 • HDC – NP printing costs = £398.80 • Clerk salary – Jan-Mar 2020 • HMRC – PAYE = £71.40 • Groundwork UK – NP grant repayment = £2671.02 • YLAC – Webinar Training on GDPR - £30.00 • CW – Reimbursement for Zoom £143.88p (Standard Pro Annual) • BHIB – Insurance Renewal = £343.57 	All
20/042	<p><u>Amount of VAT to be recovered (or recovered) since the last meeting</u> To receive a report on any VAT recovered or to be recovered:</p> <ul style="list-style-type: none"> • £1604.15 VAT recovered 	PC
20/043	<p><u>District Councillor’s Report</u> To receive a report on any matters relating to the Parish.</p>	DH
20/044	<p><u>County Councillor’s Report</u> To receive a report on any matters relating to the Parish</p>	BG
20/045	<p><u>Chairman’s closing Remarks</u></p>	CW
20/046	<p><u>Date of Next Meeting:</u> To be confirmed – proposed Thursday, 28th May</p>	

Issued by: *S Stephenson* Parish Clerk, on behalf of Ingleby Arncliffe Parish Council



Correspondence and Meetings

Meeting invitations:

19/03/20 – Hambleton & Richmondshire Rural Transport and Access Partnership, HDC office.

21/04/20 – NYMPA – Western Area Forum meeting

08/05/20 – Invitation to Ripon Cathedral service for 75th Anniversary of VE Day

Correspondence received:

28/01/20 – Email: Keep Britain Tidy – Great British Spring Clean

05/03/20 – Email: Calor Rural Community Fund

17/04/20 – Email: Power for People - Local Electricity Bill

Various correspondence received from YLCA, NHS, NYCC and HDC circulated as considered necessary to the Council, or on financial matters to the Chairman.