



Minutes of a meeting of Ingleby Arncliffe Parish Council
held on Thursday, 29th November 2018
in Ingleby Cross Village Hall, started at 7:00 pm

Chair: Councillor C Walley (CW)
 Councillors: R Eastham (RE)
 G Hunter (GH)
 D Shaw (DS)
 H Warhurst (HW)
 Clerk & RFO: S Stephenson (PC)
 Press Representative: M Ryder

Min. No:		Resp.
18/141	<u>To Receive Any Apologies for Absences by an Elected Member</u> No Apologies received.	
18/142	<u>To Approve and Sign the Minutes of the 27th September 2018</u> It was resolved to approve and sign the minutes of the above meeting, RE proposed and HW seconded.	
18/143	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> None were declared.	
18/144	<u>Police Report</u> Report dated 27 November 2018 received.	
18/145	<u>Opportunity for Public Participation</u> No comments received.	
18/146	<u>Neighbourhood Watch Report</u> The Neighbourhood Watch representative sent apologies, a written report was received.	
<u>Business Items brought forward</u>		
16/08	<u>The North Yorkshire, Fire and Rescue Services (F&R)</u> A report on Mobile Data Terminal information was received, and it will be followed up.	
16/10	<u>Neighbourhood Plan</u> The Steering Group Chairman, GH, explained that a village open meeting would be held the following night (Friday, 30 th November) to update residents on the current position.	
16/22	<u>Speeding in the village in particular reference to Cross Lane.</u> Consideration of the Community Speed Watch programme was given. It was agreed that information would be added to the next Parish Newsletter together with a request for volunteers to run the programme.	HW/DS
18/053	<u>The Woodland Trust great tree giveaway</u> 5 saplings have been received and are currently with RE. To date places have been agreed for two of the trees to be planted.	RE/DS
18/080	<u>Revision of National Association of Local Councils Standing Orders</u> The revised Standing Orders were adopted, RE proposed HW seconded, and will be added to the website.	PC

Signed by  Date 29/11/18

18/127	<p><u>Procedure for the format and frequency of review of the recreation ground inspections and the defibrillator inspections.</u></p> <p>a) RE reported that a form is filled-in for the weekly inspection of the recreation ground, which can be reviewed at council meetings.</p> <p>b) The PC reported that local 'Guardians' have been appointed to check the Defibs weekly and keep appropriate records, and that Northallerton Community First Response also checked them regularly. It was noted that the Parish Council are responsible for the purchase of all consumables for the defibs.</p>	
	<u>New Business Items</u>	
18/147	<p><u>Road Traffic Accident – A172/Ingleby crossroads</u></p> <p>The investigation is still on-going and it was agreed the Council could take no further action until the final Police report was issued.</p>	
18/148	<p><u>Christmas Tree and Community Carol Singing – 2018</u></p> <p>RE reported that a tree had been purchased and would be erected on Monday. HW to liaise with the PCC to confirm date and arrangements for the carol signing.</p>	HW
18/149	<p><u>Footpath to Recreation Ground</u></p> <p>RE reported that dog fouling was, once again, a major problem on the footpath. The Councillors felt that more stringent measures were required and agreed that in future prosecutions and fines would be pursued via the Dog Warden at HDC. Notices to be erected confirming the above.</p>	HW
18/150	<p><u>Primary School – 'Farewell do'</u></p> <p>HW reported that plans were progressing well and that a health and safety checklist had been completed. The Diocese of York have approved all arrangements.</p>	
18/151	<p><u>Parish Council Elections</u></p> <p>The PC reminded Councillors that elections are due in May 2019.</p>	
18/152	<p><u>Remembrance Day 2018</u></p> <p>The Remembrance Day had been a great success and received much praise by those who attended. The Council wished to record their special thanks to Mr T Roy for organising the event and to all other members of the community who made and assisted with the poppies and other displays and activities. Paperwork for the NYCC Locality Budget Grant of £300 (as recommended by County Councillor Bryn Griffiths) was duly signed to be returned.</p>	PC
	<u>Planning Applications</u>	
18/153	<p><u>New Planning Applications</u></p> <p>a) 18/01890/LBC – Cleveland Tontine - signage, Granted 15/11/18</p> <p>b) 18/02189/TPO – 12 The Parklands – tree works</p> <p>c) 18/02081/TPO – Chestnut Cottage – tree works</p>	
18/154	<p><u>Update on Previous Planning Applications.</u></p> <p>18/000361/FUL Fernleigh – Appeal Granted.</p> <p>It was noted that the applicants appeal against the district council refusal to grant permission for an extension had been overturned by the Planning Inspector. The Chair reported on the sequence of actions taken by the district</p>	

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	council planning department in connection with the appeal and expressed his personal disappointment at the mistakes made by that department.	
	<u>Correspondence and Meetings</u>	
18/155	<u>Correspondence received, and Meetings attended</u> The meetings and correspondence listed in Appendix B were duly received.	
	<u>Finance</u>	
18/156	<u>Parish Precept 2019/20</u> Following a discussion, it was agreed that the Parish Precept for the financial year 2019/20 be set at £5775.	PC
18/157	<u>Bank Account Reconciliation</u> Received and approved as attached report.	
18/158	<u>To Approve Payments of any Accounts falling due</u> Received and Approved.	
18/159	<u>Amount of VAT to be recovered (or recovered) since last meeting</u> No VAT has been recovered and the outstanding balance was reported as £239.75	
18/160	<u>District Councillor's report</u> David Hugill sent his apologies	
18/162	<u>County Councillor's report</u> Brynn Griffiths sent his apologies.	
18/163	<u>Closing Chair's remarks</u> The Chair had nothing further to add to the meeting.	
18/164	<u>Date of Next Meeting</u> 31 January 2019 at 7pm.	
	<u>The Meeting Closed at 8:15 pm</u>	

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Actual and Projected Income and Expenditure for 2018/19

Budget for 2018/2019		Actual Todate for 2018/19	Projected for 2018/19	Actual for 2017/18	Actual for 2016/17	Actual for 2015/16
	income:					
£ 5,500.00	Precept	£ 5,500.00	£ 5,500.00	£ 5,900.00	£ 5,900.00	£ 5,800.00
£ 30.00	Bank Interest	£ 55.02	£ 69.00	£ 37.82	£ 40.32	£ 35.94
£ -	Website	£ -	£ -	£ -	£ -	£ -
£ 600.00	Ingleby Village Recreation Area	£ 449.00	£ 449.00	£ 1,271.64	£ 449.58	£ 1,224.67
	Time to Remember Donations	£ 1,285.00	£ 1,265.00			
	Other Receipts	£ 83.77	£ 174.00	£ 436.89		
£ -	Grant Income	£ 7,750.00	£ 7,750.00	£ -	£ 1,664.67	£ 25.00
£ 6,130.00	Total Income	£ 15,122.79	£ 15,207.00	£ 7,646.35	£ 8,054.57	£ 7,085.61
	Expenditure:					
£ 1,200.00	Clerk's Salary	£ 1,089.96	£ 1,428.00	£ 1,334.13	£ 547.11	£ 1,263.24
£ 450.00	Insurance	£ 325.79	£ 325.79	£ 361.98	£ 353.90	£ 342.59
£ -	Audit Fees & Expenses	£ -	£ -	£ -	£ -	£ -
£ 125.00	YCLA Fee	£ 126.00	£ 126.00	£ 124.00	£ 121.00	£ 115.00
£ 35.00	Rural Action Yorkshire Membership	£ -	£ 35.00	£ 35.00	£ 35.00	£ -
£ 250.00	Use of Village Hall: Donation	£ -	£ 250.00	£ 250.00	£ 250.00	£ 250.00
£ 150.00	Web Site	£ 50.37	£ 50.37	£ 8.39	£ 37.17	£ 5.99
£ 35.00	Information Comm. Registration	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00
£ 135.00	Newsletter	£ 81.00	£ 125.00	£ 170.00	£ 135.00	£ 94.00
£ 2,700.00	Grass Cutting	£ 1,628.00	£ 1,928.00	£ 2,312.00	£ 2,344.00	£ 2,192.00
£ 150.00	Grit Bins	£ -	£ 150.00	£ 180.00	£ 180.00	£ 150.00
£ 300.00	Other W/inter Provision	£ -	£ 300.00	£ -	£ -	£ -
£ 300.00	Councillor Training Fees	£ -	£ -	£ 85.22	£ -	£ -
£ 25.00	Poppy Wreath	£ 25.00	£ 25.00	£ 25.00	£ 25.00	£ 25.00
£ 100.00	Christmas Tree	£ -	£ 130.00	£ 85.00	£ 98.00	£ 37.00
£ 100.00	IVRA Rent	£ -	£ 100.00	£ 100.00	£ 100.00	£ 100.00
£ 400.00	IVRA Inspection & Maintenance	£ 1,169.02	£ 1,569.00	£ 243.70	£ -	£ 36.00
£ 100.00	Election Costs	£ -	£ -	£ -	£ -	£ 150.00
£ 200.00	Donations Made	£ -	£ 200.00	£ 135.00	£ 268.00	£ 67.45
	Time to Remember Expenditure	£ 1,443.30	£ 1,265.00			
£ 300.00	Other Expenditure	£ 62.00	£ 250.00	£ 456.21	£ 1,538.24	£ 271.16
	Neighbourhood Plan	£ 120.20	£ 7,750.00	£ 45.50		
£ 7,055.00	Total Expenditure	£ 6,155.64	£ 16,042.16	£ 5,986.13	£ 6,067.42	£ 5,134.43
-£ 925.00	Surplus or Shortfall (-)	£ 8,967.15	-£ 835.16	£ 1,660.22	£ 1,987.15	£ 1,951.18
	Closing Balances (Cash Basis)					
	Current Account	-£ 113.79		£ 282.60	£ 21.23	£ 1,641.70
	Deposit Account	£ 21,360.82		£ 12,237.03	£ 10,838.18	£ 7,230.56
		£ 21,247.03		£ 12,519.63	£ 10,859.41	£ 8,872.26
Notes:						
Cash balances include £1,479.49 Defibrillator Fund, £519.59 Balance of Transparency Code Grant						
Cash balances also include £7,750 of NDP grant funds leaving cash taking off uncleared cheques & donation excess gives £11,497.95p						

Bank Reconciliation as at	27/11/2018	
Deposit	£ 21,360.82	
Current	£ 380.56	
		£ 21,741.38
Less Unpresented Cheques and/or Cash Book Entries		
Fox Mouldings	-£ 304.80	
Foy Society	-£ 36.00	
T.Roy	-£ 69.55	
Dales of Thirsk	-£ 84.00	
		-£ 494.35
Cash Book Balance as at		£ 21,247.03
Vat unrecovered		£ 239.75

Signed by Date