

Minutes of a meeting of Ingleby Arncliffe Parish Council
held on Thursday, 24th May 2018
in Ingleby Cross Village Hall, started at 7:30 pm

Chair: Councillor C Walley (CW)
Responsible Financial Officer: Councillor H Warhurst (HW)
Councillors: G Hunter (GH)
Clerk: S Stephenson (PC)
District Councillor: D. Hugill (DH), Part of meeting
County Councillor: B. Griffiths (BG)
Press representative: Absent due to holidays

| Min. No: | | Resp. |
|---------------------------------------|--|--------------|
| 18/074 | To Receive Any Apologies for Absences by an Elected Member Councillor R Eastham sent her apologies. | |
| 18/075 | To Approve and Sign the Minutes of the 26th April 2018 meeting It was resolved to approve and sign the minutes of the above meeting, HW proposed and GH seconded. | |
| 18/076 | To Note Any Declarations of Business (or other) Interests by Elected Members None were declared. | |
| 18/077 | Police Report To receive the report. | |
| 18/078 | Opportunity for Public Participation There were no questions or comments received. | |
| 18/079 | Neighbourhood Watch Report The Neighbourhood Watch representative was absent due to holidays. | |
| Business Items brought forward | | |
| 16/08 | The North Yorkshire, Fire and Rescue Services (F&R) It was agreed that a visit from the NYFRS would not be arranged unless there was sufficient public interest. The proposed event would be featured in the next Parish Newsletter. | |
| 16/10 | Neighbourhood Plan GH reported: a) A representative from HDC to meet local landowners to consider alternative sites to those already offered. b) A meeting is arranged with Diocese of York to discuss the future of the School site. c) A meeting is arranged with a Consultant who, if appointed, will assist the Steering Group with assembling the Neighbourhood Plan. The outcome of the above points should be available for the next Council meeting. | CW/HW |
| 16/22 & 18/027 | Speeding in the village in particular reference to Cross Lane It was agreed that the latest response from 95 Alive was again unsatisfactory and that the Council should continue to press for a further survey | GH CW |

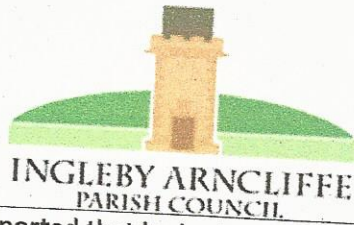
Signed by  Date 23/06/18

| | | |
|------------------------------|---|-------|
| 17/17 | Primary School a) HW reported that two parties have expressed an interest in the School for educational use, both groups are to contact the Diocese of York for further information. b) Community Asset Register – post meeting note; the Parish Council have been informed by HDC that the application has been refused. c) Tree Preservation Order – post meeting note – HDC have confirmed that the Order has been granted and is in effect. | HW |
| 17/108 | Recreation Area Inspection The Annual Inspection report had been received and necessary repairs commissioned, with an anticipated timescale of 4-5 weeks lead time. The zip-wire remains out of bounds. | HW/RE |
| 17/110 | Dog Fouling It was agreed that the Council would move to finalise the feasibility and legal requirements for the installation of cameras. | PC |
| 18/030 & 18/054 | To Consider Donations to: The Globe Community Library, Stokesley and The Salvation Army It was agreed that the Council should finalise a policy on donations and consult with parish residents via the Newsletter on their views. | All |
| 18/031 | 'There but not There' artwork to commemorate the 100th anniversary of the end of the First World War. Report and update unavailable due to holidays | |
| 18/033 | Implementation of the new General Data Processing Regulations The Chair reported that the Parish Council were following good practice and are in line with new regulations. The YLCA have confirmed that Parish Councils do not have to appoint a Data Controller. | |
| 18/034 | Ingleby Cross parking situation and Cross Lane Safety concerns The meeting acknowledged correspondence received from Arncliffe Estate and the Chair agreed to reply thanking them for their input. Whilst the comments were noted, the Council felt that a manageable solution to the parking problems around Ingleby Cross has yet to be found. | |
| 18/036 | HDC Planning concerns It was agreed that a letter should be composed to raise the Council's concerns over Hambleton District Council's planning department. | CW |
| 18/052 | Grass cutting within the Parish It was agreed that the areas to be maintained remain as previous years | CW |
| 18/053 | The Woodland Trust great tree giveaway To be carried forward to the next meeting. | |
| New Business Items | | |
| 18/080 | Revision of National Association of Local Councils Standing Orders The Chair and Clerk to review and report to the next meeting | CW/PC |
| Planning Applications | | |
| 18/081 | New Planning Applications None received | |

Signed by  Date 28/06/18

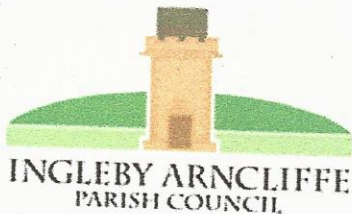
| | | |
|--------|--|-------------|
| 18/082 | <u>Pending Planning Applications</u> a) Tontine – a further letter to be sent to HDC Planning reiterating the Council's concerns regarding the new entry and exit proposals and requesting additional signage to alert drivers to the new entrance/exit. b) Joiners Shop – awaiting a decision c) Fernleigh, Ingleby Arncliffe – HDC are to conduct a site visit, which the Chairman will attend, prior to the application going to formal Planning Committee. | CW |
| | <u>Correspondence and Meetings</u> | |
| 18/083 | <u>Correspondence received, and Meetings attended</u> The meetings and correspondence listed in Appendix A were duly received. | |
| | <u>Annual Account Approval</u> | |
| 18/084 | <u>To Receive and Approve Fixed Asset Register (including the method of valuation)</u> The RFO reported the Fixed Asset Register stands at £57,411, which was duly approved. | |
| 18/085 | <u>To Review and Consider the continued effectiveness of the Council's Internal Financial control arrangements</u> Considered and approved. CW proposed, GH seconded | |
| 18/086 | <u>To Consider and Approve the Annual Governance Statement</u> Considered and approved. CW proposed, GH seconded. | |
| 18/087 | <u>To Approve the appointment of an Internal Auditor, (covering the scope of work, timings, and any remuneration)</u> HW to contact | |
| 18/088 | <u>To Receive and Approve the 2017/18 Accounts (including Bank Reconciliation)</u> Approved. GH proposed, CW seconded | HW |
| 18/089 | <u>To Agree on the Date for the exercise of Public Rights</u> Agreed, HW to update. | |
| 18/090 | <u>To Agree on Responsibilities and Timings for website publication</u> It was agreed the Chair and Clerk would review and update the website | HW CW/PC |
| | <u>Finance</u> | |
| 18/091 | <u>Report on the Parish's upcoming Insurance renewal</u> HW reported that several quotes had been obtained and that the Council's current supplier, BHIB, would be retained for a 3-year period at an annual premium of £325.79 | |
| 18/092 | <u>Bank Account Reconciliation</u> Received, as above in Annual Accounts Approval. | HW |
| 18/093 | <u>To Approve Payments of any Accounts falling due</u> Approved. RFO report attached. | |
| 18/094 | <u>Amount of VAT to be recovered (or recovered) since last meeting</u> VAT reclaimed £83.77 | |
| 18/095 | <u>District Councillor's report</u> | |

Signed by  Date 28/06/18



| | | |
|--------|--|--|
| | The District Councillor reported that he had completed his period as Chairman of the District Council. Councillor David Blades is the new Chairman, with Kevin Hardisty as Vice-Chair. | |
| 18/096 | County Councillor's report The County Councillor reported that the Locality Budget is now open, aimed at local groups looking for financial assistance. | |
| 18/097 | Closing Chair's remarks The Chair had nothing further to add to the meeting. | |
| 18/098 | Date of Next Meeting It was agreed that, if required, the next meeting will be held on 28 th June 2018 at 7:00pm in the Village Hall – to be confirmed. | |
| | The Meeting Closed at 8:45 pm | |

Signed by ...  ... Date 28/06/18



Finance Officer's Report to Parish Council

As shown on the bank reconciliation the Business Savings Account has a balance of £12,237.03
The current account balance is £287.10

Payments made since the last meeting:

Renewal of Registration with the ICO £ 35.00

New Items to Approve this evening:

Renewal Membership of Community First Yorkshire
(Formerly Rural Action Yorkshire) £ 35.00 ✓

BANK RECONCILIATION

Balances:

Business Savings Account: £ 11,742.23

Current Account: £ 232.49

Total Funds: £ 11,974.72

Net Funds stand at: £ 11,974.72

VAT claim submitted £ 83.77

Hazel Warhurst 26th April 2018

Signed by  Date 28/06/18