



Minutes of a meeting of Ingleby Arncliffe Parish Council  
held on Thursday, 28<sup>th</sup> June 2018  
in Ingleby Cross Village Hall, started at 7:00 pm

Chair: Councillor C Walley (CW)  
 Responsible Financial Officer: Councillor H Warhurst (HW)  
 Councillors: R Eastham (RE)  
                   G Hunter (GH)  
                   D Shaw (DS)  
 Clerk: S Stephenson (PC)  
 County Councillor: B Griffiths (BG)  
 Press representative: M Ryder  
 Members of the Public: A Fox  
                                   T Roy

Min. No:		Resp.
18/099	<b><u>To Receive Any Apologies for Absences by an Elected Member</u></b> No apologies received.	
18/100	<b><u>To Approve and Sign the Minutes of the 24<sup>th</sup> May 2018 meeting</u></b> It was resolved to approve and sign the minutes of the above meeting, HW proposed and GH seconded.	
18/101	<b><u>To Note Any Declarations of Business (or other) Interests by Elected Members</u></b> None were declared.	
18/102	<b><u>Police Report</u></b> No report received.	
18/103	<b><u>Opportunity for Public Participation</u></b> Mrs Fox expressed disquiet over Coffee Shop customers taking their food and drink onto the War Memorial. She said this may have been avoided if the Council had not opposed the Coffee Shop's recent planning application. She also felt that concerns over the extra parking in Ingleby Cross had been exaggerated and several residents supported the Coffee shop's opening. The Chair accepted that the Coffee Shop had added to the village's amenities but the primary reasons for the Council's concerns were safety rather than parking.  Mr Roy reported that Green Lane has been cut by Mr M Cook and Mr G Chapman – the Council agreed that a letter of thanks should be sent to both parties.	PC
18/104	<b><u>Neighbourhood Watch Report</u></b> The Neighbourhood Watch report was received: a) 24/05/18 – Door-to-Door seller – duly reported. b) 19/06/18 – Several parish residents reported bogus BT calls.	
	<b><u>Business Items brought forward</u></b>	
16/08	<b><u>The North Yorkshire, Fire and Rescue Services (F&amp;R)</u></b>	

Signed by .....  ..... Date ..... 27/7/18 .....

	Further details will be available in the next Parish Newsletter for a proposed appliance visit to the Parish that would provide residents an opportunity to book a home safety visit.	HW
16/10	<p><b><u>Neighbourhood Plan</u></b> GH reported: "The steering group have this month appointed a consultant to help with the preparation of three important sections of the Neighbourhood Plan that require a professional input. The consultant chosen is from this region and has a wide experience of Neighbourhood planning. This will help us to complete our N. Plan and submit it for examination before the end of this year. The full cost of employing a consultant will be met by a government grant that we are now in the process of applying for and are confident we will receive. Every effort is still being made to find a use for the school premises, but if no suitable activity is forthcoming the Diocese of York and NY County Council may be forced to consider the use of the combined sites for future housing. At the same time, we are still discussing with parish landowners the possibility of finding a parcel of land that could be released at an early date, to accommodate the housing scheme that has been drawn up from the results of the many housing surveys conducted within the parish."</p>	
16/22 & 18/027	<p><b><u>Speeding in the village in particular reference to Cross Lane</u></b> Further to the email from Speed Concerns in which it was agreed that a further survey would be undertaken – the Councillors suggested the data-logger should be positioned adjacent to 'Sun Court' – the Chair to reply to Speed Concerns. <b><u>Community Speed Watch Programme</u></b> No further action at present.</p>	CW
17/17	<p><b><u>Primary School</u></b> a) HW reported that two Educational Charities had shown interest in the site, however due to financial implications progress was uncertain. The Diocese of York will review all interest, with a final decision due by the end of 2018. b) Community Asset Register – following refusal of the application the Parish Council expressed their disappointment in the decision and wished to record they felt that the application had been misinterpreted. The Chair agreed to write to HDC.</p>	HW CW
17/108	<p><b><u>Recreation Area Inspection</u></b> Remedial works are still ongoing with completion due 09 July, with an additional expenditure expected of £100. Mr Wiggin has been approached to apply a further layer of bark.</p>	HW/RE
17/110	<p><b><u>Dog Fouling</u></b> The feasibility of erecting cameras is being followed-up by the PC. A village resident has kindly donated a 'Poo bag dispenser' which could be attached to a post along the footpath to the recreation area. Permission to erect a post will be required from Arncliffe Estates, the PC to contact Arncliffe Estate</p>	PC
18/030 & 18/054	<p><b><u>To Consider Donations to: The Globe Community Library, Stokesley and The Salvation Army</u></b> Parish residents to be consulted on a donations policy via the Parish Newsletter.</p>	RE

Signed by .....  ..... Date 27/7/18 .....

18/031	<b><u>'There but not There' artwork to commemorate the 100<sup>th</sup> anniversary of the end of the First World War.</u></b> Costings were not provided at the meeting but were expected to be ready shortly.	TR
18/033	<b><u>Implementation of the new General Data Processing Regulations</u></b> The Councils policy and procedures to be finalised.	CW/HW /PC
18/034	<b><u>Ingleby Cross parking situation and Cross Lane Safety concerns</u></b> Further to an email received from the Arncliffe Estates suggesting that the dropped kerbs along the 'old road' be removed to allow the employees of the Joiners Shop to park there, it was agreed that this would not provide the required space to make parking safe. PC to reply to Arncliffe Estate.	PC
18/036	<b><u>HDC Planning concerns</u></b> The Chair confirmed that he had written twice to Hambleton District Council, it was decided that no further action could be taken.	
18/053	<b><u>The Woodland Trust great tree giveaway</u></b> DS reported that she was waiting for further information regarding costs and would report further at the next meeting.	DS
18/080	<b><u>Revision of National Association of Local Councils Standing Orders</u></b> The Chair and Clerk to finalise	CW/PC
<b><u>New Business Items</u></b>		
18/105	<b><u>NYCC letter on Bus Service</u></b> It was agreed that the continuation of the Bus Service was imperative. HW to write to NYCC to reiterate the importance of the service.	HW
18/106	<b><u>Speed Concerns, A172/Ingleby Cross</u></b> Following receipt of an email from Speed Concerns it was agreed that no further action would be taken by the Parish Council.	
<b><u>Planning Applications</u></b>		
18/107	<b><u>New Planning Applications</u></b> 18/01144/DPN – Demolition of Lynn's Pantry Truck Stop, Exelby Services, A19 Northbound – the Councillors had no comment to make, the PC to confirm the Council's response to HDC.	PC
18/108	<b><u>Pending Planning Applications</u></b> a) Tontine – a letter to be sent to the Highways Department HDC Planning reiterating the Councils concerns regarding the new entry and exit proposals and requesting additional signage to alert drivers of such. b) Joiners Shop – awaiting a decision c) Fernleigh, Ingleby Arncliffe – refused. No further action by the Parish Council.	CW
<b><u>Correspondence and Meetings</u></b>		
18/109	<b><u>Correspondence received, and Meetings attended</u></b> The meetings and correspondence listed in Appendix A were duly received.	
<b><u>Finance</u></b>		
18/110	<b><u>Appointment of Internal Auditor</u></b> HW to write to confirm arrangements.	HW

Signed by .....  ..... Date 24/9/18 .....



18/111	<b><u>Date of the Exercise of Public Rights</u></b> Notices to displayed – accounts open to the public from Monday, 02 July	HW
18/112	<b><u>Bank Account Reconciliation</u></b> Received and approved as attached RFO report.	
18/113	<b><u>To Approve Payments of any Accounts falling due</u></b> Approved.	
18/114	<b><u>Amount of VAT to be recovered (or recovered) since last meeting</u></b> No VAT has been claimed since 1st April 2018.	
18/115	<b><u>District Councillor's report</u></b> The District Councillor sent his apologies	
18/116	<b><u>County Councillor's report</u></b> The County Councillor reported that the Locality Budget is now open, aimed at local groups looking for financial assistance. A new Environment Grant has also been launched intended for work on local pathways/waterways/etc.	
18/117	<b><u>Closing Chair's remarks</u></b> The Chair had nothing further to add to the meeting.	
18/118	<b><u>Date of Next Meeting</u></b> 27 September 2018 at 7pm.	
	<b><u>The Meeting Closed at 8:15 pm</u></b>	

Signed by  Date 27/9/18



**Finance Officer's Report to Parish Council**

As shown on the bank reconciliation the Business Savings Account has a balance of £11,986.96  
The current account balance is £1,376.48 following a transfer of £800 today to cover cheques.

**Approval of Payments made since the last meeting:**

Village Grass Cutting Invoice 571	£ 600.00
Insurance Premium renewal (3 year fixed term)	£ 325.79

Additional Spare parts for Zip Wire	£ 114.22
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**Payments to approve this evening:**

Village Grass Cutting Invoice 576	£ 424.00
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There will be a payment to be made for supply of bark chippings in the coming week but I do not have an invoice for that yet.

**BANK RECONCILIATION**

Balances:	
Business Savings Account:	£ 11,986.96
Current Account:	£ 1,376.48
Total Funds:	£ 13,363.44
Net Funds stand at:	£ 13,363.44

No VAT has been reclaimed since last meeting

Hazel Warhurst 28th June 2018

Signed by ..... Date .....