


Minutes of a meeting of Ingleby Arncliffe Parish Council
held on Thursday, 26th April 2018
in Ingleby Cross Village Hall, started at 7:30 pm

Chair: Councillor C Walley (CW)
 Responsible Financial Officer: Councillor H Warhurst (HW)
 Councillors: R Eastham (RE)
 G Hunter (GH)
 Clerk: Absent (Holidays)
 District Councillor: D. Hugill (DH)
 County Councillor: B. Griffiths (BG), Part of the time
 Press representative: Absent due to illness
 Members of the Public: Mr. T. Roy
 Mr. S. Squire

Min. No:		Resp.
18/046	<u>To Receive Any Apologies for Absences by an Elected Member</u> Councillor D. Shaw sent her apologies.	
18/047	<u>To Approve and Sign the Minutes of the 29th March 2018 meeting</u> It was resolved to approve and sign the minutes of the above meeting, GH proposed and RE seconded.	
18/048	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> None were declared.	
18/049	<u>Police Report</u> It was anticipated that the usual monthly report had been received by the PC and would be made available at the next meeting.	PC
18/050	<u>Opportunity for Public Participation</u> There were no questions or comments received.	
18/051	<u>Neighbourhood Watch Report</u> The Neighbourhood Watch representative presented their annual report and drew the meeting's attention to the rise in incidents last year which was comparable with incident levels seen in earlier years.	
	<u>Business Items brought forward</u>	
16/08	<u>The North Yorkshire, Fire and Rescue Services (F&R)</u> It was agreed that N.Y.F.R.S. would be advised that the provisional May date would not be required. The proposed event would be featured in the next Parish Newsletter. CW to advise N.Y.F.R.S. and HW to arrange for the proposed event to appear in the next Parish Council newsletter.	CW/HW
16/10	<u>Neighbourhood Plan</u> At a meeting with HDC and NYMNP A early in April, the two sites offered by our landowners ie the Far Field and the Grain Store were considered unsuitable by the authorities, for new housing. The representatives of HDC offered to investigate alternative sites in the village and to let us know if any suitable sites	

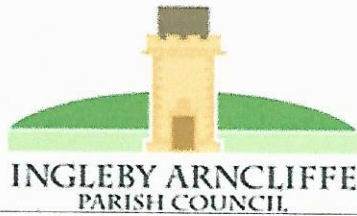
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	<p>could be identified. To date they have not made contact with us although we have requested a progress report."</p> <p>In the meantime, the Steering Group are pressing ahead and writing the final chapters of the Neighbourhood Plan.</p>	GH
16/22 & 18/027	<p><u>Speeding in the village in particular reference to Cross Lane</u></p> <p>The meeting considered the 95 Alive's latest letter and agreed that their reply was unsatisfactory, and it was agreed that the Council should continue to press for a new survey on Cross Lane.</p>	CW
17/17	<p><u>Primary School</u></p> <p>Thanks to contacts made by HW, an interest in visiting the school had been expressed by one party. HW was to provide them with pictures of the school's interior and arrange a visit.</p> <p>No reply had been received from Hambleton District Council in respect of the application to register the school land and building as a Community Asset.</p>	HW
17/60.1 & 18/033	<p><u>Adoption of Social Media Policy and General Data Protection Regulations ("GDPR")</u></p> <p>HW was to go to a presentation on GDPR.</p> <p>The Council considered and rejected the Chair's idea that the Parish's electronic communications should be curtailed to reduce the need for much of the GDPR's requirements.</p>	HW
17/108	<p><u>Recreation Area Inspection</u></p> <p>It was reported that an Annual Inspection had taken place and a report was awaited.</p> <p>The zip-wire remains out of bounds.</p> <p>RE asked for permission to obtain a quote for bark chipping and the meeting consent to a cost, estimated at around £500.</p>	HW/RE RE
17/110	<p><u>Dog Fouling</u></p> <p>It was reported that HDC had been unable to assist but that advice had been received from YLCA.</p> <p>It was agreed that the Council would move to finalise the feasibility and requirements for the installation of cameras.</p> <p>It was agreed that a notice should be included in 'New Residents' pack on the Parish Council's stance on dog fouling and owners responsibilities.</p>	CW HW
18/030	<p><u>The Globe Community Library, Stokesley</u></p> <p>The Council were advised by BG, a trustee of the charity, that the Globe still required donations and that every reasonable effort was being made both to maximise income and raise sponsorship.</p> <p>The meeting agreed that it should consult with residents on what policy should be adopted for donations, the next Parish newsletter would be a useful means of eliciting the Parish's views.</p>	
18/031	<p><u>'There but not There' artwork to commemorate the 100th anniversary of the end of the First World War</u></p> <p>TR provided the meeting with a comprehensive briefing on how the commemorative items would be fitted to the war memorial. He was continuing to work on costings and the meeting agreed that no commitment would be made without full information on costs.</p> <p>RE would act on behalf of the Parish in coordinating the fund raising.</p>	RE
18/034	<p><u>Ingleby Cross parking situation and Cross Lane Safety concerns</u></p>	

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	The meeting noted that whilst no formal reply had been received from the Arncliffe Estate, the estate was understood to be looking at their available options.	
18/036	<u>HDC Planning concerns</u> It was agreed that a letter should be composed to raise the Council's concerns over Hambleton District Council 's planning department.	CW
	<u>New Business Items</u>	
18/052	<u>Grass Cutting within the Parish</u> RE and GH agreed to take on the task of reviewing where grass maintenance was carried out thorough out the Parish. It was agreed that Mr Henderson would be asked to continue providing his grass maintenance services.	RE/GH
18/053	<u>The Woodland Trust great tree giveaway</u> It was agreed to hold this item over until DS was in attendance.	DS
18/054	<u>Salvation Army request for donation</u> It was agreed that it would be considered with item 18/030.	
	<u>Planning Applications</u>	
18/056	<u>Previous Planning Applications</u> It was agreed that the proposed letter under 18/036 above would cover the Council's concerns over signage for the proposed new access road for the Tontine. The Coffee Shop application was noted as awaiting a decision.	CW
	<u>Correspondence and Meetings</u>	
18/057	<u>Correspondence received, and Meetings attended</u> The meetings and correspondence listed in Appendix A were duly received.	
	<u>Finance</u>	
18/058	<u>Asset Register</u> No definitive clear statement had been received to clarify on what basis grant funded assets should be accounted for on the Parish's asset register. HW agreed to continue her work on the register.	HW
18/059	<u>To receive a report on the Parish's 2017/18 expenditure, annual accounts preparation, internal audit and timetable for approval</u> HW had the various tasks in hand and would present final figures at the May meeting. The meeting agreed that the Internal Auditor should be approached to review the accounts when they were ready.	HW HW
18/060	<u>To receive a report on the Parish's upcoming insurance renewal</u> The meeting agreed that individual Councillors should arrange for business cover when using their private cars on Council business.	All
18/061	<u>Transparency Code Requirements (Latest 1st July 2018)</u> HW agreed to provide an Excel spreadsheet of Council expenditure over £100 (for the year ended 31 st March 2018) for CW to upload to the website	HW/CW
18/062	<u>Bank Account Reconciliation</u>	

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	The RFO presented the report (as attached, RFO report) to the meeting which showed a combined (savings and current) balance of £11,874.72p.	
18/063	<u>To approve payments of any accounts falling due</u> Payments falling due were received and were duly approved. Details on the attached RFO report.	
18/064	<u>VAT to be recovered (or recovered) since the last meeting</u> The sum of £83.77p was to be recovered.	HW
18/065	<u>District Councillor's report</u> The District Councillor referred to the work of the National Parks Authority on the proposed Mineral and Waste Regulations. DH asked whether the bin collections at the Ingleby Arncliffe cottages had taken place, this was confirmed.	
18/066	<u>County Councillor's report</u> The County Councillor reported that he been engaged with the County Council on the issue of potholes.	
18/067	<u>Closing Chair's remarks</u> The Chairman had nothing further to add to the meeting.	
18/068	<u>Date of Next Meeting</u> It was agreed the next meeting will be held on 24 th May 2018 at 7:00pm in the Village Hall	
	<u>The Meeting Closed at 8:40 pm</u>	

Signed by



Date 24/5/18



Finance Officer's Report to Parish Council

As shown on the bank reconciliation the Business Savings Account has a balance of £17,237.03
The current account balance is £287.10

Payments made since the last meeting:

Renewal of Registration with the ICO £ 35.00

New Items to Approve this evening:

Renewal Membership of Community First Yorkshire
(formerly Rural Action Yorkshire) £ 35.00 ✓

BANK RECONCILIATION

Balances:

Business Savings Account: £ 11,742.23

Current Account: £ 232.49

Total Funds: £ 11,974.72

Net Funds stand at: £ 11,974.72

VAT claim submitted £ 83.77

Hazel Matthews 26th April 2018

Signed by  Date