



Minutes of a meeting of Ingleby Arncliffe Parish Council
held on Thursday, 27th September 2018
in Ingleby Cross Village Hall, started at 7:30 pm

Chair: Councillor C Walley (CW)
 Councillors: R Eastham (RE)
 D Shaw (DS)
 Clerk & RFO: S Stephenson (PC)
 County Councillor B Griffiths (BG)
 District Councillor D Hugill (DH)
 Members of the Public: T Roy

Min. No:		Resp.
18/119	<u>To Receive Any Apologies for Absences by an Elected Member</u> Apologies were received from G Hunter and H Warhurst.	
18/120	<u>To Approve and Sign the Minutes of the 28th June 2018 meeting together with those of the Annual General meeting of 24th May</u> It was resolved to approve and sign the minutes of the above meeting, RE proposed and DS seconded.	
18/121	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> None were declared.	
18/122	<u>Police Report</u> Updated report dated 16 September 2018 received.	
18/123	<u>Opportunity for Public Participation</u> No comments received.	
18/124	<u>Neighbourhood Watch Report</u> The Neighbourhood Watch report was received: a) 20th July 2018 - Fish sellers were in our villages, Police informed. b) 14th Sep 2018 - Door to door callers, driveway renovations company. Reported to Trading Standards for knocking on doors in our No Cold Calling Zone and claiming that named residents had requested quotations when they had not done so.	
<u>Business Items brought forward</u>		
16/08	<u>The North Yorkshire, Fire and Rescue Services (F&R)</u> There was no interest by village residents for a proposed appliance visit, as detailed in the Parish Newsletter. It was agreed that Councillors, together with the Neighbourhood Watch Representative, could attend the next scheduled 'fire hydrant inspection'. PC to contact NYRS to find out when their next visit was planned.	PC
16/10	<u>Neighbourhood Plan</u> Prior to the scheduled Parish Council meeting, a short update (as attached) on the status of the Neighbourhood Plan was given by CW in the absence of the Steering Group Chairman, George Hunter. This was followed by a Q&A session for members of the public.	

Signed by  Date 29/9/18

16/22	<u>Speeding in the village in particular reference to Cross Lane</u> Speed Concerns have reported that despite the concerns raised by the Parish Council no further action will be taken for the foreseeable future and an appeal cannot be raised. The Council can apply again for a Speed Logger in May 2020. Further consideration of the Community Speed Watch programme will be given at the next Council meeting.	
17/17	<u>Primary School</u> Following refusal of the Parish Council application to add the school to the Community Asset Register the Chair wrote to HDC expressing the Parish Councils disappointment. The letter received in reply and subsequent meeting held with Peter Cole of HDC was unsatisfactory, however no further action can be taken.	
17/108	<u>Recreation Area Inspection</u> Remedial works have now been completed and all equipment is operational.	RE
18/030	<u>Charity Donations</u> It was agreed that Charity Donations should be assessed and considered in the last quarter of the Councils financial year.	All
18/031	<u>'There but not There' artwork to commemorate the 100th anniversary of the end of the First World War.</u> The 6' Tommy has arrived and will be trial-fitted to its concrete base by the war memorial in the middle of October. The engraved name blocks have been dispatched and the pew silhouettes are due to be dispatched on 28th September. The engraved plaques should be completed by 5th October and will be handed over to the stonemasons for attaching to the war memorial by the end of the month. Publicity pieces about our Remembrance 2018 projects including poppy displays and a cascade from the Blue Bell Inn will be published in the October edition of the Parish Council newsletter, and in the November edition of News & Views. Thanks, were given to N.Y.C.C BG for supporting the Parish's successful application for £300 from the Locality Budget Grant, which has helped us in our efforts.	TR
18/033	<u>Implementation of the new General Data Processing Regulations</u> The updated Records Management Policy was formally approved and adopted.	
18/034	<u>Ingleby Cross parking situation and Cross Lane Safety concerns</u> No further action – the Parish Council will continue to review.	PC
18/053	<u>The Woodland Trust great tree giveaway</u> DS reported that the Parish had been awarded six trees. It was agreed these would be delivered and maintained by RE until planted. Residents will be asked, via the Newsletter, if they have any preference as to where the trees should be planted.	DS/RE
18/080	<u>Revision of National Association of Local Councils Standing Orders</u> A draft copy of the Standing Orders has been circulated, for approval at the November meeting.	All
<u>New Business Items</u>		
18/125	<u>Cleaning of the War Memorial</u> The Council formally thanked Mr T Roy and Mr A O'Connor for their work in cleaning the war memorial	PC

Signed by ...  Date 29/11/18

18/126	<u>Cutting of Green Lane.</u> The Council formally thanked Mr G Chapman for his work in cutting Green Lane and it was agreed that a contribution of £20 towards costs be sent to Mr Chapman.	
18/127	<u>Procedure for the format and frequency of review of the recreation ground inspections and the defibrillator inspections.</u> The Clerk to contact the Defibrillator 'keepers' to discuss and confirm how records are kept. DS and RE to liaise and produce a Risk Assessment document for the recreation ground inspections. PC to check with the Council's insurers that our document is adequate.	PC RE/DS PC
18/128	<u>North York Moors Local Plan Consultation</u> It was agreed that no action to be taken.	
<u>Planning Applications</u>		
18/129	<u>New Planning Applications</u> a) 18/01297/FUL – 17 Priory Way - Granted b) 18/01296/LBC – Monks House - Granted.	
18/130	<u>Update on Pending Planning Applications.</u> a) 18/00272/FUL - Joiners Shop, change of use of amenity land – Granted with restrictions. b) 18/000361/FUL Fernleigh – refused. Appeal submitted by the householder.	
<u>Correspondence and Meetings</u>		
18/131	<u>Correspondence received, and Meetings attended</u> The meetings and correspondence listed in Appendix D were duly received.	
<u>Finance</u>		
18/132	<u>Appointment of new Responsible Financial Officer</u> It was formally agreed the Clerk would take on the duties of the Financial Officer.	PC
18/133	<u>Income & Expenditure to date 2018-19</u> Received and approved as attached report.	
18/134	<u>Bank Account Reconciliation</u> Received and approved as attached report.	
18/135	<u>To Approve Payments of any Accounts falling due</u> Approved.	
18/136	<u>Amount of VAT to be recovered (or recovered) since last meeting</u> VAT in the sum of £174.75 has been recovered since last meeting.	
18/137	<u>District Councillor's (DH) report</u> DH reported that: a) A Judicial Review by HDC was underway looking at Travellers Sites. b) The World Cycling championships will be coming to the region next September bringing in an estimated £15million in revenue. c) Taxi cab legislation and licensing in the district is being reviewed d) The District Council is reviewing its Fly-Tipping policy	

Signed by ..  ... Date .. 29/1/18



**INGLEBY ARNCLIFFE
PARISH COUNCIL**

18/138	County Councillor's report BG reported the County Highways department had been rearranged, with Deborah Flowers as lead contact for Areas 1 and 2.	
18/139	Closing Chair's remarks The Chair had nothing further to add to the meeting.	
18/140	Date of Next Meeting November 2018 at 7pm.	
	The Meeting Closed at 8:45 pm	

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Neighbourhood Plan - Item: 16/10

Prior to the September Parish Council meeting, a short update on the status of the Neighbourhood Plan was given by Cllr Walley in the absence of the Steering Group Chairman, George Hunter, who was out of the country.

“The Steering Group was set up primarily to address local housing needs identified by the Community Plan, whilst at the same time covering other points, issues and concerns raised within the Parish. These included traffic speeds, the need to preserve community assets - the Village Hall and The Blue Bell Inn - footpaths, tourism support and to preserve the nature and feel of the Parish.

Housing Needs surveys conducted in 2011, 2013, 2016 and 2017, evidenced that up to 18 houses are required to fulfil the current and near future needs of the parish. Of these 18 properties 8 should be affordable – either for rent or shared ownership. The requirements are based on the lack of suitable housing within the parish for older residents to down-size, starter homes, and easy-access homes for assisted living.

A successful Neighbourhood Plan will influence planning applications in the Parish and act as a bar to unsolicited planning applications from outside developers, giving the Parish and its residents some control over what, or if, housing is to be permitted.

The Steering Group has engaged a Neighbourhood Planning Consultant and been awarded a government grant to complete the plan. A pre-consultation draft of the plan has been submitted to Hambleton DC planning department. After comments have been received from HDC the draft will be revised and published for the consideration and comments by all Parish residents.

Once the residents’ comments and representations have been considered a further period of consultation is required, before official examination by an outside body. The final stage is a Parish referendum with a simple choice. Do you approve, or do you not approve, this Neighbourhood Plan be used to determine future planning applications in the Parish?

In response to a call for sites suitable for the proposed housing, local landowners offered four sites. Two of these sites will not be available until 2027 and the remaining two were deemed unsuitable by the local planning authorities. One site is governed by HDC planning and the other by NYMNPA. Our Parish is in the unfortunate position of having to deal with two planning authorities as part of Ingleby Cross is within the North Yorkshire Moors National Park Authority.

Since the initial call for sites the former school site has become available. The school building and land it is sited on is owned by the Diocese of York and is within the existing development boundary, whilst the school playing fields are owned by NYCC and are outside the current development boundary.

Following a meeting with the Diocesan building officer, the Steering Group was informed that the Diocese had approached HDC planning officers and received a positive reaction to a scheme for open market housing on their portion of the school land. The Steering Group has made it clear to both organisations that the parish needs a mixed development of smaller houses containing several affordable units and nothing else will be acceptable. The Diocese has responded that they are under a legal obligation as a charity to obtain best value for the site.

Signed by Date



Contact has been made with NYCC to establish their interest in joining with the Diocese for a development of mixed housing over the whole site, and the local Rural Housing Enabling Officer is making a site visit together with a Developer to prepare a commercial appraisal for such a development.

Members of the Steering Group have recently had a meeting with Rishi Sunak MP to enlist his help and support, and he has arranged a further meeting with John Howell MP in London to explore our options and discuss the obstacles we face.

The Steering Group and the Parish Council continues to work to achieve a satisfactory conclusion in line with the draft plan's proposals and will keep residents informed of any material developments."

Cllr Walley then took questions from members of the public present.



Income and Expenditure Accounts for 2018/19

Parish of Ingleby Arncliffe Income and Expenditure

Budget for 2018/2019		Actual to date for 2018/19	Projected for 2018/19	Actual for 2017/18	Actual for 2018/17	Actual for 2015/16
	Income:					
£ 5,518.00	Precept	£ 2,750.00		£ 5,900.00	£ 5,900.00	£ 5,400.00
£ -	Bank Interest	£ 35.27		£ 77.32	£ 40.32	£ 25.81
£ -	Website	£ -		£ -	£ -	£ -
£ 600.00	Sports Day	£ -		£ 621.44	£ 449.58	£ 1,200.07
£ -	Time to Remember Donations	£ 1,094.00		£ -	£ -	£ -
£ -	Other Receipts	£ 83.77		£ 177.54	£ -	£ -
£ -	Grant Income	£ 7,750.00		£ 450.00	£ 1,684.67	£ 25.00
£ 6,130.00	Total Income	£ 12,713.04		£ 6,079.00	£ 8,054.57	£ 7,025.81
	Expenditure:					
£ 1,700.00	Clark's Salary	£ 757.33		£ 1,204.85	£ 547.11	£ 1,363.34
£ 450.00	Insurance	£ 275.73		£ 561.05	£ 363.90	£ 342.50
£ -	Food/Fuel & Expenses	£ -		£ -	£ -	£ -
£ 125.00	VCL4 Fee	£ 125.00		£ -	£ -	£ -
£ 15.00	Rural Action Initiative Membership	£ -		£ 124.00	£ 131.00	£ 115.00
£ 210.00	Use of Village Hall: Rent/Gas	£ -		£ 35.00	£ 35.00	£ -
£ 150.00	Web Site	£ -		£ 250.00	£ 290.00	£ 250.00
£ 25.00	Information Census Registration	£ 50.00		£ 4.34	£ 37.17	£ 5.00
£ 275.00	Newspaper	£ 40.00		£ 145.00	£ 135.00	£ 15.00
£ 2,700.00	Grass Cutting	£ 1,252.00		£ 2,812.00	£ 2,346.00	£ 2,149.00
£ 150.00	Gravel	£ -		£ 150.00	£ 160.00	£ 130.00
£ 300.00	Other Winter Provision	£ -		£ -	£ -	£ -
£ 300.00	Councillor Training Fees	£ -		£ 76.00	£ -	£ -
£ 25.00	Puppy Wreath	£ -		£ 25.00	£ 31.00	£ 25.00
£ 100.00	Christmas Tree	£ -		£ 25.00	£ 99.00	£ 97.00
£ 100.00	IVRA fence	£ -		£ 100.00	£ 100.00	£ 100.00
£ 400.00	IVRA Inspection & maintenance	£ 1,100.00		£ 175.00	£ -	£ 35.00
£ 100.00	Election Costs	£ -		£ -	£ -	£ 150.00
£ 300.00	Donations Misk	£ -		£ 131.00	£ 166.00	£ 67.45
£ 200.00	Time to Remember Expenditure	£ 89.75		£ -	£ -	£ -
£ -	Other Expenditure	£ 82.00		£ 1,016.50	£ 1,534.31	£ 271.16
£ 7,465.00	Total Expenditure	£ 4,806.55		£ 6,476.00	£ 6,057.42	£ 5,484.43
£ 975.00	Surplus or Shortfall (-)	£ 7,906.49		£ 1,603.00	£ 1,997.15	£ 1,541.38
	Closing Balances					
	Current Account	£ 1,269.70		£ 287.30	£ 21.23	£ 1,000.70
	Deposit Account	£ 16,401.07		£ 12,237.03	£ 10,489.18	£ 7,230.96
		£ 17,670.77		£ 12,524.33	£ 10,510.41	£ 8,231.66

Notes:
 Cash balances include £2,670 AG Deferrals for Road, £237.50 Balance of Transparency Code Grant
 Cash balances also include £7,750 of Nur plant funds having cash taken from unclaimed cheques & donation excess given to bank

Bank Reconciliation as at 25th September

Deposit	£ 16,401.07		
Current	£ 1,269.70		
Less Unreconciled Cheques		214.00	308.00
			£ 365.00
Cash Bank Balance as at 25th September			£ 17,277.77

Signed by Date