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Minutes of a meeting of Ingleby Arncliffe Parish Council  
held on Thursday, 29<sup>th</sup> March 2018  
in Ingleby Cross Village Hall, started at 7:00 pm

Chair: Councillor C Walley (CW)  
Responsible Financial Officer: Councillor H Warhurst (HW)  
Councillors: R Eastham (RE)  
G Hunter (GH)  
Clerk: S Stephenson (PC)  
Press representative: M Ryder  
Members of the Public: Mr & Mrs Atkinson-Leighton  
Mr J Barry  
Ms Derrington  
Mr T Roy  
Mrs N Stewart  
Mr & Mrs Turvey

Min. No:		Resp.
18/021	<b><u>To Receive Any Apologies for Absences by an Elected Member</u></b> None received.	
	NB: The Chair asked for the Councillors consent to discuss items 18/031 and 18/035 first, which was duly agreed.	
18/022	<b><u>To Approve and Sign the Minutes of the 25<sup>th</sup> January 2018 meeting together with the Minutes of Extraordinary meeting of 14<sup>th</sup> March 2018.</u></b> It was resolved to approve and sign the above two sets of minutes; GH proposed and RE seconded.	CW
18/023	<b><u>To Note Any Declarations of Business (or other) Interests by Elected Members</u></b> None were declared.	
18/024	<b><u>Police Report</u></b> The contents of the report dated 28/03/18 was received. It was noted that the report was inaccurate, and the Neighbourhood Watch representative agreed to contact the Police for clarification.	NW
18/025	<b><u>Opportunity for Public Participation</u></b> Included in Items; 17/17, 17/110, 18/031	
18/026	<b><u>Neighbourhood Watch Report</u></b> Further to the Police Report that omitted the below points, nothing further to add: <ul style="list-style-type: none"> <li>• Attempted theft of a LR Defender from a local farm on 16th Feb.</li> <li>• Burglary and theft of landscaping equipment from a farm near Ingleby Arncliffe between 16th Feb and 18th Feb.</li> </ul>	
	<b><u>Business Items brought forward</u></b>	
16/08	<b><u>The North Yorkshire, Fire and Rescue Services (F&amp;R)</u></b> It was agreed to advertise a visit by the Fire Service in the next Parish Newsletter with the proposed dates of either 12 May or 09 June, but only if sufficient interest is shown would the visit be arranged.	HW/CW

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16/10	<p><b><u>Neighbourhood Plan</u></b> GH gave a brief resume of progress to date; "In March the Steering Group arranged a progress meeting with the new heads of Planning and Housing at Hambleton DC, and the head of Strategic Planning of NYMNP. The purpose of the meeting was to inform the new officers of the work of the steering group and to express frustration at the lack of progress in selecting sites for new housing in the parish. Both sites offered by village landowners were regarded as unsatisfactory for the housing scheme proposed and this was now holding up progress on the Neighbourhood Plan. Alternative sites were considered, and the availability of the land was left to the Hambleton Rural housing enabler to investigate. The use of smaller alternative sites would mean dividing the proposed housing scheme into two parts, while still retaining the mix of housing needed. The steering Group are making good progress in writing up the Neighbourhood Plan."</p>	GH
16/22	<p><b><u>Speeding in the village in particular reference to Cross Lane</u></b> Taken with Item 18/027 below.</p>	
17/17	<p><b><u>Primary School</u></b></p> <ul style="list-style-type: none"> <li>• The Nomination Form to register the school and the playing field as a Community Asset was duly signed by GH (as agreed and minuted in the meeting of 14<sup>th</sup> March 2018). If the registration is agreed by Hambleton District Council it would be confirmed to all interested parties; North Yorkshire County Council, the Diocese of York and Hambleton District Council's planning department and register the Parish's interest in the site's future development.</li> <li>• The 'Tree Preservation Order' (TPO) has been recorded by Hambleton District Council (HDC) – objections by members of the public should be received in writing to HDC by 19<sup>th</sup> April 2018.</li> <li>• HW has contacted several independent school groups to ascertain interest in the building, to date no interest shown.</li> </ul>	
17/60.1	<p><b><u>Adoption of Social Media Policy</u></b> Taken with Item 18/033 below</p>	
17/60.2	<p><b><u>Adoption of Risk Assessment Statement</u></b> Further to minor amendments as agreed by the Councillors present the Risk Assessment was duly agreed and adopted by the Parish Council</p>	CW
17/108	<p><b><u>Recreation Area Inspection</u></b> Due to the recent inclement weather the proposed inspection was cancelled – this has now been rescheduled for early April. The zip-wire is still out of bounds. Further update at next council meeting.</p>	HW/RE
17/110	<p><b><u>Dog Fouling</u></b> Following a brief respite earlier in March when the situation improved, it was reported that dog fouling in several areas within the village particularly on the path down to the Recreation area was totally unacceptable. Several suggestions were discussed but it was felt that only a direct approach of 'name and shame' would ultimately work.</p>	CW



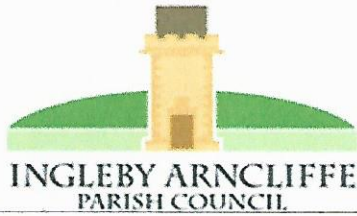
	HDC's legal department to be contacted for advice on the legalities of fitting 'wildlife camera's' at low level to record which dogs are involved. It was agreed that a notice should be included in 'New Residents' pack on the Parish Council's stance on dog fouling and owners responsibilities.	HW
	<b><u>New Business Items</u></b>	
18/027	<b><u>NYCC – Vehicle Activated Speed signs (VAS) or Speed Indicator Devices (SID's) Community Speed Watch programme</u></b> The Chair provided details on the Cross-Lane traffic survey that had been conducted between 16-23 November 2017. The Council agreed that with a Data Logger located on the pole by the Inglenook Cottage, the survey's results would be hardly representative of vehicle speeds on Cross Lane. It was agreed by the Councillors present that this location was totally inappropriate. The Chair would, once again, contact 95 Alive, North Yorkshire Police Traffic Bureau and request they review and place a further logger in a more appropriate location to acquire more accurate readings. Depending on the above further consideration will then be given to the NYCC information on VAS &/or SID's following the response from 95 Alive.	CW
18/028	<b><u>HDC Business Awards</u></b> It was agreed to advertise the Awards on the parish notice boards and in the Newsletter.	CW/RE
18/029	<b><u>Online directory 'North Yorkshire Connect'</u></b> It was agreed the Parish Council would link to this website mentioning the Parish's position on the Coast to Coast walk, the Parish's B&B businesses, The Blue Bell and the Old Joiner's Coffee shop. A link to the Parish's website would be included.	PC
18/030	<b><u>The Globe Community Library, Stokesley</u></b> To defer until next meeting the request from the Library for a donation. Further background to be requested from County Councillor Bryn Griffiths, a Trustee of the Library. The Library to be informed.	PC
18/031	<b><u>'There but not There' artwork to commemorate the 100<sup>th</sup> anniversary of the end of the First World War</u></b> Mr Roy gave a resume of 'There but not There' artwork ideas to commemorate the 100 <sup>th</sup> anniversary and Mrs Atkinson-Leighton showed craft ideas that members of the local community had been working on to decorate the village for this important date. Mr Roy requested the backing of the Parish Council to raise funds for the purchase of artwork, it was agreed that awareness of the event should be raised via the Parish Newsletter and that the Council would coordinate the finances. T Roy to request quotes and draw up a draft document that summarises the project and its costs and invite residents to donate towards the total figure. RE to liaise with all parties on the Council's behalf.	RE
18/032	<b><u>Annual review of Parish Clerk's terms and conditions of employment</u></b> The Chair reported that proposed changes to the Parish Clerks contract of employment had been circulated and agreed to by the Councillors. The Chair	

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	thanked the PC for her work over the past twelve months and it was agreed that the Chair would write to the PC confirming the employment changes.	CW
18/033	<b><u>GDPR (General Data Protection Regulation)</u></b> Taken with Item: 17/60.1 – Adoption of Social Media Policy The Chair explained the impact of the new GDPR regulations and that the proposed Social Media Policy had to take into account these changes, particularly with regard to resident data protection.	All
18/034	<b><u>Ingleby Cross parking situation and Cross Lane Safety concerns</u></b> It was agreed that the Parish Council will contact Arncliffe Estate to request their views on the question of parking in Ingleby Cross.	CW
<b><u>Planning Applications</u></b>		
18/035	<b><u>Planning Applications:</u></b> No: 18/00361/FUL – Proposed 2 storey extension to provide an integral garage at Fernleigh, Ingleby Arncliffe. The Council agreed the following comments to be recorded: - <ul style="list-style-type: none"> <li>• The size of proposed rear upstairs window be reduced and kept in proportion with the existing windows, and</li> <li>• That the proposed extension allows for the applicants' vehicles to be parked 'off road' and will not further exacerbate the parking problems within the village.</li> </ul> No: 17/01587/LBC – Cleveland Tontine Inn The Councillors expressed their concerns at the lack of information received from HDC on this application and that both the Council's and local residents' very real road safety concerns have not been considered or recorded.	PC  CW
18/036	<b><u>HDC Planning Department</u></b> It was agreed that the Parish Council should record, by letter, their disappointment at the performance of HDC's planning department.	CW
<b><u>Correspondence and Meetings</u></b>		
18/037	<b><u>Correspondence received, and Meetings attended</u></b> The meetings and correspondence listed in Appendix A was duly received. HW and GH to attend Hambleton Parish Liaison Meeting on 17 May 2018	HW/GH
<b><u>Finance</u></b>		
18/038	<b><u>Asset Register</u></b> To defer consideration to the next meeting to allow time for advice to be received on how the Council should record assets which were entirely grant funded.	HW
18/039	<b><u>Bank Account Reconciliation</u></b> The RFO presented the report (as attached) to the Councillors, which was duly approved.	
18/040	<b><u>To approve payments of any accounts falling due</u></b> Payments falling due were received and duly approved. As attached RFO report.	
18/041	<b><u>VAT to be recovered (or recovered) since the last meeting</u></b> No VAT recovered – Amount to be claimed £83.77	

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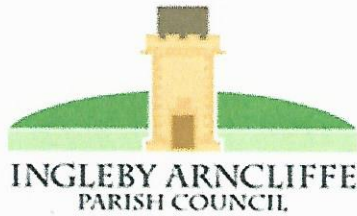


18/042	<b><u>District Councillor's report</u></b> The District Councillor sent his apologies	
18/043	<b><u>County Councillor's report</u></b> The County Councillor sent his apologies.	
18/044	<b><u>Closing Chair's remarks</u></b> The Chairman had nothing further to add	
18/045	<b><u>Date of Next Meeting</u></b> It was agreed the next meeting will be held on 26 <sup>th</sup> April 2018 at 7:00pm in the Village Hall	
	<b><u>The Meeting Closed at 8:40 pm</u></b>	

Signed by



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**Finance Officer's Report to Parish Council**

As shown on the bank reconciliation the Business Savings Account has a balance of £12,237.03  
The current account balance is £287.10

**Payments made since the last meeting:**

Playdole Playgrounds Ltd for playground Annual Inspection	£210.60
1 can Spray Paint	£ 4.50

**New Items to Approve this evening:**

1 can Spray Paint	£ 4.50
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Membership renewal fee for the Yorkshire Local Councils Association £125.00  
(Needs to be signed tonight but dated next week, due beginning of new financial year)

**BANK RECONCILIATION**

Balances:

Business Savings Account:	£12,237.03
Current Account:	£ 287.10

Total Funds:	£12,524.13
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Net Funds stand at:	£12,524.13
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No VAT Recovered since last meeting	Amount to be claimed £83.77
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*Hazel Warhurst* 29th March 2018

Signed by  Date *26/4/18*.....