

Minutes of a meeting of Ingleby Arncliffe Annual Parish Council held on
Thursday, 25 January 2018 in
Ingleby Cross Village Hall, started at 7:00 pm

Chair	Councillor C Walley ("CW")
Responsible Financial Officer	Councillor H Warhurst ("HW")
Councillors	R Eastham ("RE"), G Hunter ("GH")
County Councillor	B Griffiths ("BG")
District Councillor	D Hugill ("DH")
Clerk	S Stephenson ("PC")
Press representative	M Ryder

Min. No:		Resp.
18/001	To Receive Any Apologies for Absences by an Elected Member Cllr Shaw sent apologies.	
18/002	To Approve and Sign the Minutes of the 30th November 2017 Council Mtg. It was resolved to approve and sign the minutes of the 28 th September Council Meeting; GH proposed and RE seconded.	
18/003	To Note Any Declarations of Business (or other) Interests by Elected Members None were declared.	CW
18/004	Police Report PCSO 5072 Emma Ellington attended the meeting, the contents of the reports dated 28/12/17 and 17/01/18 were received.	
18/005	Opportunity for Public Participation None	
18/006	Neighbourhood Watch Report The Neighbourhood Watch representative sent apologies. Their report is attached.	
Business Items brought forward:		
16/08	The North Yorkshire Fire & Rescue Service ("F&R") The Chair reported that he had been in contact with Mr Kirby, Watch Manager and it was suggested that the Fire Service would consider attending the village to conduct a 'Fire Safety Event' and discuss the available 'mobile data' available. It was agreed that Saturday, 24 th March would be the date but there was some concern on how many residents would be interested in the event. It was agreed to make provisional arrangements with the Fire Service. HW to include information in the Village Newsletter/Email to gauge community interest prior to a date being confirmed.	CW/HW
16/10	Neighbourhood Plan GH gave a brief resume of progress to date: "Having now carried out 3 housing surveys since 2013 the Steering Group are satisfied that the composition of the Phase 1 scheme we have in mind, that will be built on one of the 2 sites offered, will meet the needs expressed in the various surveys. The 2 sites under consideration are of course the Grain Store	

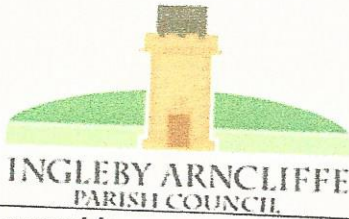
Signed by Date 29/03/18

	<p>site, which is in the National Park, and the Far Field which is in the Hambleton District.</p> <p>We are now preparing to submit a Grant application to cover the cost of several pieces of work - including site assessments, Design guides and to complete the legal aspects of the Plan itself. But this will be Public money and before we spend any public money we must be sure that the building scheme we have put together will be acceptable to either the National Parks Authority or Hambleton Council, whichever site we finally choose.</p> <p>This is a fundamental requirement of the Neighbourhood Plan process, that whatever is proposed in the Plan – is in conformity with the Local Plan of the authority involved.</p> <p>So now we need confirmation from both organisations that our Phase 1 building scheme is acceptable to them NOW, and that when the N Plan is submitted for Examination, later this year, it will not be rejected on the content of the scheme.</p> <p>To test this out GH will write to both organisations, giving them the size and composition of the Phase 1 scheme and asking for confirmation that the scheme is acceptable now, and when the Plan is submitted for examination. If or when we receive that assurance, we can apply for the grant and with a clear conscience begin to spend public money.”</p>	
16/22	<p><u>Speeding in the village in particular reference to Cross Lane</u></p> <p>The Chair received a letter from 95 Alive, North Yorkshire Police Traffic Bureau containing information obtained for Cross Lane, which the Councillors felt was inaccurate and it was agreed the Chairman would write asking for further information and clarification. The Parish Council is still interested in taking part in the Community Speed Watch initiative and an application would be pursued.</p>	CW
17/17	<p><u>Primary School</u></p> <p>As previously reported the school officially closed 31/12/17.</p> <p>The Diocese has reiterated that it still hopes a use will be found for the school, the Parish Council are in full support but cannot take on responsibility. It was agreed that the Parish Council would contact several organisations to make them aware of the building and its possible future use.</p> <p>A 'Tree Preservation Order' ("TPO") for several of the trees within the school grounds has been made to HDC and is ongoing.</p>	HW/RE
17/27	<p><u>Retention of Council Publications</u></p> <p>HW deposited a full set of copies of the Parish Council Newsletter with the British Library on 21st December. A registration number for future deposits will be sent in due course. A set of the Newsletters has been deposited in the North Yorkshire County Records Office.</p>	PC
17/60.1	<p><u>Adoption of Social Media Policy</u></p> <p>Adoption was held over, pending consideration of how the resident email circulation was to be used in the light of the upcoming revised data legalisation.</p>	HW
17/60.2	<p><u>Adoption of Risk Assessment Statement</u></p> <p>Following a query by RE it was agreed that a £1,000 reserve should be set aside and noted in the Risk Assessment Statement for requirements of the Recreation Area.</p>	CW/HW

Signed by  Date 29/03/18

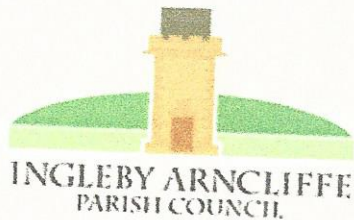
	The Chair requested-that he receive a list of Council assets. GH requested clarification on vehicle insurance cover for Parish Council members when on Council business.	HW/RE
17/79	<u>Village Parking with particular reference to Ingleby Cross</u> Following a letter from the Chair, NYCC Highways Dept. (Area 2, Thirsk) confirmed that the small area past Town End Farm, IC, is not in their view suitable for designated parking. Alternative areas to be investigated.	HW
17/106	<u>North Yorks Moors National Park Authority</u> GH is preparing correspondence regarding the Neighbourhood Plan.	CW
17/107	<u>Grass Verge Damage</u> No further action.	GH
17/108	<u>Recreation Area Inspection concerns</u> A quote is to be requested from Play Dale for rectification works and for an annual inspection. The ZIP Wire is currently immobilised until repairs have been carried out.	HW
17/110	<u>Dog Fouling.</u> It was reported that fouling on the path to the recreation path was still a problem but that the Council were limited on what further action could be taken.	
17/111	<u>Christmas Tree & Community Carol Singing event</u> It was agreed that the PC send Mrs Rowling a 'thank you' letter	PC
<u>New Business Items</u>		
18/007	No new business items to report	
<u>Planning Applications</u>		
18/008	Nº: 17/02462/FUL – Proposed alterations and extension to existing dwelling – The Byways, Ingleby Cross – Approved by the Parish Council	
<u>Correspondence and Meetings</u>		
18/009	<u>Report on Correspondence received, and Meeting attended by Councillors</u> The meetings and correspondence listed in Appendix A was duly received. HW reported that she also attended the Stokesley & Villages Community Partnership meeting.	
<u>Finance</u>		
18/010	<u>Bank Account Reconciliation</u> The RFO presented the report showing the deposit account balance of £12,477.00 and current account balance of £311.70, which was duly approved.	HW
18/011	<u>To approve payments of any accounts falling due</u> Payments falling due were received and duly approved. As attached RFO report. The RFO commented that the Parish Council Accounts should be scrutinized by the Internal Auditor before the end of the financial year. The Chairman requested that a list be produced showing who owns the pieces of land currently being maintained by the Parish Council.	HW
		HW/CW

Signed by ..  Date 29/03/18



18/012	Amount of VAT to be recovered (or recovered) since the last meeting None	
18/013	District Councillor's Report The District Councillor, DH, submitted his report: <ul style="list-style-type: none"> • Green Waste collections start in February, therefore, no Christmas Tree collection in January. • HDC have a team to assist local residents to find alternative employment following recent business closures. 	
18/014	County Councillor's Report The County Councillor, BG, submitted his report. <ul style="list-style-type: none"> • The County Council is currently focusing on the 2018/19 budget. • A raise in Council Tax of 4.99% is proposed for 2018/19. 	
18/015	Closing Chair's remarks The Chair had no further remarks.	
18/016	Date of Next Meeting It was agreed the next meeting will be held on 29 th March 2018 at 7:00pm	
	The Meeting Closed at 8:45 pm	

Signed by  Date 29/03/18



Neighbourhood Watch:

Since the last PC meeting held on 30th November 2017:

Sunday 7th January 2018, at about 2330 hrs, Police attended an incident in Ingleby Arncliffe near the water tower. PCSO Gina Lodge has been asked to provide more information about this incident as it is not included in her Police report.

Thursday 18th January and Monday 22nd January 2018, several villagers received telephone calls alleged to be from HMRC and requiring the person to purchase iTunes vouchers to pay outstanding tax and/or threatening legal action to recover the money supposedly owed. HMRC will never make such calls and the Police advice is to hang up immediately. Report any such calls to 0300 1232040, a national scam report line.

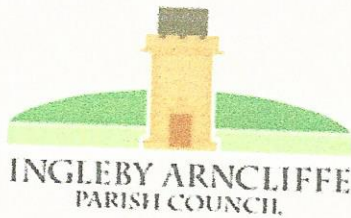
Fly tipping:

I have reported to HDC a microwave oven that has been dumped in the ditch to the west of the lane to Ingleby Arncliffe about 500m from Somerset House Farm.

Dog fouling:

Although halved in frequency, deposits continue to be left along the footpath past the school to the recreation area at an average of one per day. At least 3 different dogs are involved. A dozen signs are still in position, and regular checks are being undertaken with deposits sprayed with white marker paint and the date. Deposits are cleared away about once a week. Apart from cutting the grass verges, which is still outstanding, no new actions to counter this nuisance have been identified.

Signed by .. [redacted] Date



Finance Officer's Report to Parish Council

As shown on the bank reconciliation the deposit account has a balance of £12,477.00
The current account balance is £311.70

There are payments to not which were agreed during the November meeting but which did not appear in the Report.

Donation to Citizen's Advice Bureau	750.00
Hazel Warnurst reimbursement for bill paid to Mr Pilling's map	£51.20
Ruth Eastham purchase of Village Christmas tree	£85.00
Duncan Roy for Sponsorship of Rowing attempt for Royal British Legion	£25.00
Clerk's salary	£271.99
HMRC	£36.54
Clive Walcy Publisher software	£ 60.72
Arncliffe Tennis - Recreation Area Annual Rent	£100.00
Distribution of Carol Singing Collection:	
Salvation Army	£30.00
Profer Homes	£30.00
New Items to Approve	
Foy Society - Printing December Newsletter	
[REDACTED] - Spray Paint	£30.00
	£ 4.50

BANK RECONCILIATION

Balances:	
Deposit Account:	£12,477.00
Current Account:	£311.70
Total Funds:	£12,788.70
Cheque not yet presented 000187	£25.00
Net funds stand at:	£12,763.70
VAT Refunded since last meeting	None

Hazel Warnurst 25th January 2018

Signed by [REDACTED] Date